



SOLE SOURCE REPORT CHECKLIST

Contract # **20260055**

Sole Source Vendor: **Thor Guard, Inc.**

- A. Is a purchase for supplies, services, or construction. **Supplies**
B. The supply, service, or construction is available from only one source.
C. If a proprietary item, there is not more than one potential bidder or offeror for that item.
D. The purchase complies with one of the following sole source procurement requirements (please indicate which): **1.**

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration;
2. Where a sole supplier's item is needed for trial use or testing;
3. Where public utility services are to be procured;
4. Where the item is a used item which is subject to immediate sale;
5. Where additional supplies or services are needed to complete an existing and ongoing scope of work, even when the supplies or services were not contemplated at the onset of the project;
6. Where the item is a component or replacement part for which there is no commercially available substitute, and which can be purchased only from the manufacturer or distributor; or
7. Other. Please explain:

2. The Department has provided a Sole Source Justification Memo and/or Sole Source Letter [Section 35.08(a)(24)(b)]. **Yes**

3. The Procurement Director, or his or her designee, approves negotiations with the sole source supplier, as appropriate, as to price, delivery, and the term and conditions of the award [Section 35.08(a)(24)(c)]. **Yes**

4. If the Contract requires City Council approval, this checklist, including all items references/consulted for the above questions, shall be included in any agenda summary submitted to Council as a Report [Section 35.08(a)(24)(d)]. **N/A**

5. The sole source or sole provider purchase has been bid out on the City's Quote system for a period of at least seven (7) business days. [Procurement Manual, Section 4.05 Sole Source/Sole Provider Purchases]. **Yes**

Approved ☒ Not Approved ☐ Signature Caroline Stugio

Sole-Source Justification

Request Information	
Date of Request: 09/29/2025	
Procurement Department Information	
Procurement Agent: Alaina Knofla	
Procurement Agent E-Mail Address: aknofla@cityofpsl.com	Telephone: 772-871-7612
Request Submitted By	
Name: Mike Kendrick	
Department and Title: Parks & Recreation – Assistant Director – Parks	
e-Mail Address: mkendrick@cityofpsl.com	
Request Details	
Sole-Source – A purchasing situation in which the procurement is available from only one source.	
Identify efforts made to locate other possible sources.	
Contractor Name: Thor Guard, Inc.	Telephone:
Contractor Contact: Corey LaTulippe	(561-268-4561)
Scope of Work	
Install Thor-Guard Lightning Prediction, Severe Storm and Warning system model TG360 various parks throughout the city to include all software.	

Complete the Following: (For Justifying a Sole Source/Sole Brand)

Currently, all Parks and Recreation facilities have had this same system installed for the past 31 years and is the preferred vendor for all systems installed and annually maintained. Unlike similar systems, Thor-Guard system offers real time accuracy through onsite weather satellites per location and not from neighboring Counties or agencies.
Letter from Original Equipment Manufacturer (required):
Exclusive Capability The design of this system lightning detection system proprietary, and no other vendors can provide this same system. To-date, all large community parks and MidFlorida Event Center have used this same system for well over 31 years.

CONTRACT #:	To Be Used for Procurement Records Only
20260055	
REQUISITION ID #:	

Sole-Source Justification

If Publicly Solicited, Number of Protests:

Outcome:

☐ **Awarded Sole-Source**

☐ **Issued PO / Contract**

☐ **Not Awarded / Competitively Bid**

Bid #: