

# Keep Port St. Lucie Beautiful

## Free Shred Event – Proposal

### CONTACT

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At this year's Citizen Summit, Keep Port St. Lucie Beautiful (KPSLB) asked residents if they would prefer a new paper shredding event or tire amnesty program added its existing calendar. The answer was a resounding "Shred Event!"

Based on residents' overwhelming response, KPSLB proposes adding a once-per-year shred event funded in part by the Florida Department of Transportation (FDOT) Litter Control & Prevention Grant. This non-competitive grant is available to all Keep America Beautiful Florida affiliates each year. Using these awarded funds, we can add this new event to our program's calendar.

The two existing St. Lucie County shred events are extremely popular with residents. These events often 'sell out', with the vendor's vehicle at capacity by the end of the event. KPSLB's proposed event would be in partnership with St. Lucie County, providing an additional opportunity for St. Lucie County residents to protect their privacy and identity by shredding their personal documents.

While there are a handful of locations that could support this type of event, both Port St. Lucie High School and Southport Middle School bus loops and parking lots would allow for a fluid movement of traffic, with ample space for participating residents' vehicles. While other City facilities may be considered for this event, the layouts of these two schools most ideally suit the needs for this drive-thru event. The use of either of these school locations is dependent upon permission from St. Lucie County Schools.

By supplementing the KPSLB budget with FDOT grant funds, KPSLB can bring its Citizen Summit prototype to life. Shred events are desirable among residents and provide a fast, easy way to protect personal information. Keep Port St. Lucie Beautiful can now provide residents this opportunity, with our new 'KPSLB Community Shred Event'.

# KPSLB Free Shred Event

## PROJECT OVERVIEW

### EVENT DETAILS

**DATE:** Saturday May 30, 2026

**HOURS:** 9AM - 11AM

**LOCATION:** TBD

**FUNDING:** FDOT GRANT

**VENDOR:** ALL POINTS MOBILE

SHREDDING - \$400 per hour

**EXPECTED ATTENDANCE:**

200-300 VEHICLES

**OPEN TO ALL ST. LUCIE**

**COUNTY RESIDENTS**

\*The FDOT grant's yearly lifespan ends on June 30<sup>th</sup> and hosting this event on the proposed date of May 30, 2026 will give KPSLB ample time to process event-related invoices and submit a final report.

### Funding:

Vendor fees can be paid by the 25.26 FDOT Litter Prevention and Education Grant awarded to KPSLB. Payroll will be paid by the KPSLB budget (wages cannot be paid from the grant). Advertising for the event will use existing city resources such as digital boards, TV20, eblasts, and social media. Paid advertising for this event will be done at Director's discretion.

### Proposed Locations:

Port St. Lucie High School - 1201 SE Lennard Rd.; Southport Middle School - 2420 SE Morningside Blvd, Public Works Facility - 450 SW Thornhill Dr; Alternate Public Works Facility - 1499 SW Biltmore St.

### Considerations:

The event location is dependent upon permission from St. Lucie County Schools or the City of Port St. Lucie Public Works Department. Addition considerations include the City's liability while hosting an event on non-City property. Risk Management will be included in the development of this event if held on non-City property.

### Event Needs:

One Vehicle Message Board (VMB) announcing event and run time installed one day prior to event; minimal traffic modification within the event venue done by PW-Traffic Division the morning of the event; Staff of 8; one gator (borrowed from litter crew) for event, Police Event Detail.

### Partnership - Existing Biannual St. Lucie County Shred Events:

St. Lucie County hosts two shred events each year, one in April at the Fenn Center - 2000 Virginia Ave, Ft. Pierce, FL 34982 and one at the St Lucie County Clerk's & Comptroller Annex - 250 NW Country Club Dr, Port St. Lucie, FL 34986. These events run for three hours on Fridays and accept up to three banker boxes per car.

# KPSLB Community Shred Event

## RUN OF SHOW

Date: May 30, 2026

Location: TBD

Hours: 9-11a.m.

### Potential Locations:

Port St. Lucie High School  
1201 SE Lennard Rd

Southport Middle School  
2420 SE Morningside Blvd.

Public Works (PW) Facility  
450 SW Thornhill Dr.

Alternate PW Facility  
1499 SW Biltmore St.

As a new event, KPSLB will take precautions to allow for unpredictable outcomes such as higher-than-expected attendance or the vendor vehicle reaching capacity. In all advertising for this event, a disclaimer must be included to allow for the event to end early due to the truck/event reaching capacity.

The KPSLB Community Shred Event will be advertised as a two-hour long event to residents but will in fact be a three-hour long event for staff. We will begin 30 minutes early, at 8:30 a.m., if needed, to handle early attendees, and end 30 minutes late, at 11:30, if necessary. This will help prevent line buildup and allow event staff and PD to make necessary adjustments in the lineup process, while accommodating a higher-than-expected attendance on the back end of the event.

Communications: No paid advertising is planned for this event – only City sponsored advertising locations will be utilized, e.g.: digital boards, TV20, social media, e-blasts. A VMB will be placed the Friday prior to the event: Screen 1. KPSLB Shred Event; Screen 2. 5/30 @ 9am County Residents

Event Partners: PSL Public Works Dept., PSLPD, St. Lucie County Clerks' Office, St. Lucie County Schools (?)

Event Sponsor: Florida Department Of Transportation thru the FDOT Litter Prevention and Education Grant Agreement with KPSLB

Vendor: All Points Mobile Shredding

Staff: 8-10 employees

KPSLB Costs: Staff Overtime, Event Supplies, Bottled Water (staff)

FDOT Grant Costs: Hourly rate \$400 x 3 Hours = \$1200.00

Traffic management: VMB placement & internal layout: PW Traffic Division, Public Safety and Event Oversight: PSLPD

\*No cardboard will be accepted at the event. Any boxes or other containers will be returned to each resident after being emptied.