



CITY OF PORT ST. LUCIE
Procurement Management Department

RECOMMENDATION OF AWARD MEMORANDUM

TO: Procurement Management Department
FROM: Mike Kendrick, Deputy Director-Parks
BID # & NAME: Contract #20230107 Mowing & Trimming Services at City Park Lands
DATE: April 30, 2024

.....

STRATEGIC PLAN LINK: Goal 1: Safe, Clean, & Beautiful

PURPOSE: Perform grounds maintenance at select Neighborhood Park locations throughout the City to improve current level of services.

BENEFITS TO THE CITY: Proposed new contract 20230107 at \$177,808.88 provides an increase in services and provides cost savings to the General Fund at \$37,192 for contractual services annually.

BACKGROUND: Current contract 20180227 expires in June 2024 at \$215,000 annually. Proposed new contract 20230107 at \$177,808.88 provides an increase in services and provides cost savings to the General Fund at \$37,192 for contractual services annually.

BEST VALUE ANALYSIS/ JUSTIFICATION: Staff has reviewed the proposal and finds that Godwin Lawn and Landscape Services, Inc., provides the best value to the City. Godwin Lawn and Landscape Services, Inc., is a local vendor and has performed several successful projects for the City since 2018.

ESTIMATED EXPENDITURES: Estimated annual expenditures are \$177,808.88.

CONTRACT TIME: The initial term of the Contract(s) is for three (3) years with two (2), one (1) year option(s) to renew, which options shall be exercised at the sole discretion of the City

PROVIDE FULL ACCOUNT NUMBER/PROJECT STRING (if applicable): Funds are approved in department account 001-7210-534000

RECOMMENDED ACTION: Move that the Council award Contract 20230107 and enter into a unit price contract with Godwin Lawn and Landscape Services Inc. E-Bid #20230107- Mowing and Trimming Services at City Park Lands

Approval: *Sherman Conrad*
Signed in Director's absence to avoid delay
by *James R. Smith* 4/30/2024

Department Head

Date

Approval: _____ / / _____
City Purchasing Agent Date

****REQUIRED PER PURCHASING POLICY & PROCEDURE MANUAL PAGE 48 SECTION 7****