

# **City of Port St. Lucie**

121 SW Port St. Lucie Blvd.  
Port St. Lucie, Florida 34984



## **Meeting Agenda**

**Friday, January 16, 2026**

**3:00 PM**

**City Hall, Room 366**

### **Infrastructure Surtax Citizens Oversight Committee**

*Robert Christian, Chair*

*Kenneth Kroll, Vice Chair*

*Colleen Calvin, Member*

*James Ashburn, Member*

*Ernest Beaudoin, Member*

*Donna Hudson, Member*

*Tara Harper, Member*

1. **Call to Order**
2. **Roll Call**
3. **Determination of Quorum**
4. **Approval of Minutes**
  - 4.a Approve the October 17, 2025 Infrastructure Sales Tax Oversight Committee Meeting Minutes [2026-084](#)
5. **Public to be Heard**
6. **New Business**
  - 6.a Oath of Office [2026-034](#)
  - 6.b Election of Committee Chair, Vice-Chair and Chair Pro Tem [2026-035](#)
  - 6.c Sunshine Law Review [2026-036](#)
  - 6.d Approve the One-Half Cent Sales Tax FY24-25 Annual Report [2026-108](#)
  - 6.e Approve the One Half-Cent Sales Tax FY26 First Quarter Update. [2026-082](#)
7. **Unfinished Business**
8. **Adjourn**

Notice: No stenographic record by a certified court reporter will be made of the foregoing meeting. Accordingly, any person who may seek to appeal a decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at said meeting upon which any appeal is to be based.

Notice: In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the City Clerk's office at (772) 871-5157 for assistance.

As a courtesy to the people recording the meeting, please put your cell phone on silent.



## Agenda Summary

2026-084

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**Agenda Date:** 1/16/2026

**Agenda Item No.:** 4.a

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Placement: Minutes

Action Requested: Motion / Vote

Approve the October 17, 2025 Infrastructure Sales Tax Oversight Committee Meeting Minutes

Submitted By: Jasmin Padova, Executive Assistant.

Executive Summary: October 17, 2025, meeting minutes.

Presentation Information: N/A.

Staff Recommendation: Move that the Committee approve the minutes from the October 17, 2025, ISTOC meeting.

Alternate Recommendations:

1. Move that the Committee amend the recommendation and approve the meeting minutes.
2. Move that the Committee not approve the minutes and provide staff direction.

Attachments: October 17, 2025 minutes.

*NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.*

# City of Port St. Lucie

## Infrastructure Surtax Citizens Oversight Committee

121 SW Port St. Lucie  
Blvd.  
Port St. Lucie, Florida  
34984

### Meeting Minutes - Final

Robert Christian, Chair  
Kenneth Kroll, Vice Chair  
Colleen Calvin, Member  
James Ashburn, Member  
Ernest Beaudoin, Member  
Donna Hudson, Member  
Tara Harper, Member

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**Friday, October 17, 2025**

**3:00 PM**

**City Hall, Room 366**

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1. Call to Order

A Regular Meeting of the Infrastructure Surtax Citizens Oversight Committee of the City of Port St. Lucie was called to order by Chair Robert Christian at 3:00 PM on October 17, 2025, at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. Roll Call

Members Present:

Robert Christian, Chair  
Kenneth Kroll, Vice Chair  
Ernest Beaudoin  
Colleen Calvin  
James Ashburn  
Donna Hudson, Alternate (arrived 3:07 PM)

Members Not Present:

E. Theresa Bramble, Chair Pro Tem

Others Present:

Kate Parmelee, Deputy City Manager  
Thomas Salvador, Public Works  
Breanna Vasquez, Public Works  
Lillian Boles-Rees, Public Works  
Mark Biegner, Finance  
Charlie Proulx, Finance  
Margaret Carland, Senior Deputy City Attorney  
Jasmin Padova, Executive Assistant  
Traci Mehl, Deputy City Clerk



3. Determination of Quorum

Chair Christian determined there was a quorum.

4. Approval of Minutes

- 4.a** Approve the July 18, 2025, Infrastructure Sales Tax Oversight Committee Meeting Minutes.

[2025-993](#)

There being no corrections, Committee Member Beaudoin moved to approve the minutes of July 18, 2025. Vice Chair Kroll seconded the motion, which passed unanimously by voice vote.

5. Public to be Heard

There were no comments from the public.

6. New Business

- 6.a** Approve the 2026 Committee Meeting Schedule (OC)

[2025-910](#)

Ms. Padova presented and reviewed the 2026 Meeting Schedule. The Committee approved the meeting dates of January 16 and April 17; however, July 17 is pending, and October 16 has been pushed to October 23.

Vice Chair Kroll inquired if tentative dates were set for the review of the Annual Report prior to acceptance, to which Ms. Padova indicated November 7 and November 14 were possible dates. She explained the intention is to send the report to the Committee prior to the meeting and noted the report will be more condensed this year. The Committee decided on November 7, 2025, to review the Annual Report.

Vice Chair Kroll asked if there was a date for the presentation of the Annual Budget to the City Council, to which Ms. Padova stated December 1 and December 8 were possible dates. Vice Chair Kroll explained the presentation process, and the Committee decided on December 1, 2025.

There being no further discussion, Committee Member Calvin moved to approve the 2026 Meeting Schedule of the Infrastructure Surtax Citizens Oversight Committee as discussed. Vice Chair Kroll seconded the motion, which unanimously passed by voice vote.

- 6.b** Approve the One Half-Cent Sales Tax FY25 Fourth Quarter Update.

[2025-994](#)

Mr. Salvador presented a PowerPoint presentation on the Half-Cent Sales Tax FY25 4th Quarter Update to the Committee. He reviewed the completion of Floresta Drive Phase 1 and Phase 2. Committee Member

Beaudoin indicated there was no street sign for Polynesian, to which Mr. Salvador stated he would look into it.

The Committee and Staff discussed bio-swales at this time.

Mr. Salvador indicated Floresta Drive Phase 3 is underway and spoke to the current activities. He discussed the status of the various sidewalk projects taking place in the City, repaving, and traffic signal coordination. Mr. Salvador reviewed the US-1 improvements and the SLC Prima Vista Blvd improvements. He noted the Prima Vista project will be completed at the end of 2027, with the County having more work to do after that. Mr. Salvador also reviewed the Implementation Schedule of projects from 2019 to 2029, Budget & Expenditures, and Miscellaneous Expenses.

Mark Beigner, Finance, presented the Revenue Summary to the Committee. Vice Chair Kroll asked how the cost of construction has affected the revenue. Mr. Salvador indicated it was offset by the increase in revenue, as the City is not losing money.

At this time, Mr. Salvador discussed and explained the Oak Hammock project, per Chair Christian's prior inquiry. It was requested that a presentation with photos be presented to the Committee at their next meeting.

Committee Member Beaudoin inquired about the paving schedule for Westmoreland. Mr. Salvador indicated that Westmoreland was resurfaced in 2010. He explained the City is trying to repave roads every 20 years, but there are roads that have not been paved in 36 years. He stated Westmoreland is on the list, but it will receive some temporary patching in the meantime.

Committee Member Beaudoin expressed his concern regarding Community Blvd by Rowley Way, as the landscaping goes to the crosswalk. Mr. Salvador stated he will have it looked at.

Vice Chair Kroll advised that the holes in the bike path on Westmoreland need to be repatched. Mr. Salvador stated he will be talking to them tomorrow.

Chair Christian noted that it looks like water is being pumped out of the retention pond at the WaWa in Tradition. Mr. Salvador stated he will look into it.

There being no further discussion, Committee Member Beaudoin moved to

approve the Half-Cent SalesTax FY25 4th Quarter update. Chair Kroll seconded the motion, which unanimously passed by voice vote.

7. Unfinished Business

Vice Chair Kroll inquired if there was any movement for the next half-cent sales tax. Kate Parmelee, Deputy City Manager, responded and noted that she will be attending these meetings along with Stephen Okiye going forward. Ms. Parmelee indicated the City and County Staffs met this morning on the half-cent sales tax. Mr. Salvador stated that City Staff will be going in front of Council on Monday to provide an update on the half-cent sales tax as well as provide a future list of proposed projects. Ms. Parmelee explained that the list of projects comes from the National Community Survey and the Citizen Summit, as the City is trying to use data to deliver what residents want.

Vice Chair Kroll stated he reviewed the City of Ft. Pierce's annual report for last year, and they have only used a small amount of their surtax funds. He inquired if the City and the County would be able to get this referendum to pass without the residents of Ft. Pierce, as they have not seen the benefits and many of the County projects are old infrastructure projects. He indicated he sits on the County committee as well. Vice Chair Kroll stated they can see where the money is going in Port St. Lucie. He thought it may be more difficult this time to get it to pass, but it would not be based on what the City has done.

Ms. Parmelee thanked Vice Chair Kroll for the information and insight, as the City needs to work and communicate with their partners. She stated they will be having a joint meeting with the St. Lucie County Board of Commissioners, where items such as this can be discussed.

Chair Christian stated he did not notice the half-cent sales tax, as he was concerned about the property tax increasing. Ms. Parmelee explained the City's growth and that Council has reduced the millage rate for the last ten years. She suggested having Caroline Sturgis, Director OMB, provide a presentation on the budget and property tax to the Committee. Vice Chair Kroll noted that residents and visitors are paying the sales tax.

At this time, Ms. Parmelee showed a brief video to the Committee regarding the City's revenue and tax bill.

8. Adjourn

There being no further business, Committee Member Hudson moved to adjourn the meeting at 3:55 PM. Committee Member Beaudoin seconded the motion, which passed unanimously by voice vote.

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Robert Christian, Chair

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Traci Mehl, Deputy City Clerk



# City of Port St. Lucie

121 SW Port St. Lucie Blvd.  
Port St. Lucie, Florida 34984

## Agenda Summary

2026-034

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**Agenda Date:** 1/16/2026

**Agenda Item No.:** 6.a

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Placement: New Business

Action Requested: Motion / Vote

Oath of Office

Submitted By: Jasmin Padova, Executive Assistant, City Manager's Office.

Strategic Plan Link: The City's Mission to be responsive to our community.

Executive Summary (General Business): Members will take the oath of office.

Presentation Information: N/A.

Staff Recommendation: Move that the members take the oath of office as read by the Clerk.

Attachments: N/A.

*NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in packets are available upon request from the City Clerk.*



## Agenda Summary

2026-035

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**Agenda Date:** 1/16/2026

**Agenda Item No.:** 6.b

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Placement: New Business

Action Requested: Motion / Vote

Election of Committee Chair, Vice-Chair and Chair Pro Tem

Submitted By: Jasmin Padova, Executive Assistant, City Manager's Office.

Strategic Plan Link: The City's Mission to be responsive to our community.

Executive Summary (General Business): Appointment of Committee Chair, Vice-Chair and Chair Pro Tem for 2026.

Presentation Information: N/A.

Staff Recommendation: Move that the Committee nominate and elect a Committee Chair, Vice-Chair and Chair Pro Tem for 2026.

Alternate Recommendations:

1. Move that the Committee amend the recommendation and approve a Committee Chair, Vice-Chair and Chair Pro Tem.
2. Move that the Board not approve and provide staff direction.

Attachments: N/A.

*NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in packets are available upon request from the City Clerk.*



## Agenda Summary

2026-036

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**Agenda Date:** 1/16/2026

**Agenda Item No.:** 6.c

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Placement: New Business

Action Requested: Discussion

Sunshine Law Review

Submitted By: Jasmin Padova, City Manager's Office

Executive Summary: Legal Department will provide the annual Sunshine Law training to the Committee.

Presentation Information: Legal Department will provide a presentation.

Staff Recommendation: Move that the Committee Hear the presentation and discuss any questions.

Background: Annual training is provided to the Board on Sunshine Law.

Issues/Analysis: n/a

Location of Project: n/a

Attachments: 1. Presentation.

# Sunshine Law, Public Records, Ethics, & Robert's Rules of Order



City of Port St. Lucie – City Attorney's Office  
(772) 871-5294



# Sunshine Law



# Overview:



- The Florida Legislature established a right for persons to:
  - Receive notice of meetings of municipal councils and boards;
  - Attend meetings of municipal councils and boards;
  - Access the record of said meetings;
- This law is codified in Chapter 286, Florida Statutes and an amendment to the Florida Constitution was approved providing a constitutional right for any person to access public meetings.
- There is both a statutory and constitutional right to open access of municipal meetings.



# What is a public meeting?

*Any gathering between "two or more members" of the Council, City board, or committee to discuss a matter which foreseeably will come before them.*

Must be in  
the sunshine



# Gatherings not in the Sunshine:



## Examples:

*Staff meetings; Council members attending meetings of another public board (the public board will have to comply); discussions between members of different bodies; council members attending a privately sponsored forum; council members attending a social event.*





# Notice:

- Notice: rule of thumb is at least seven days notice for a regular meeting, under ideal circumstances. Different notice requirements for special meetings.
- Notice must detail the time and place of the meeting. Agenda is *always* preferred.
- Meeting site must be sufficient in size and in accessible location so that the public may attend.

## Events & Meetings

### Regular City Council

**Date:** 01/08/2024 1:00 PM - 4:59 PM  
**Location:** City Hall  
[121 S.W. Port St. Lucie Blvd.](#)  
[Port St. Lucie, Florida 34984](#)

 [Add to my Calendar](#)

Regular City Council Meetings happen every second Monday of the month at 1 p.m. and every fourth Monday of the month at 6 p.m., except when those days fall on a holiday at which point the meeting will take place on the next business day.

[View Agenda](#)

Sign up to receive agendas by email by visiting [psl.legistar.com](https://psl.legistar.com) and registering your email the top of the page.

#### There are 5 ways to watch a public meeting:

1. Watch in person at [Port St. Lucie City Hall](#)
2. Watch on [Facebook @cityofpsl](#)
3. Watch the [PSL TV Live Stream](#) on any device
4. PSL TV is available on channel 20 on Xfinity and Blue Stream Fiber.
5. Visit [psl.legistar.com](https://psl.legistar.com) for all meeting agendas and video recordings.

#### Public Comments:

- [Fill out the Comments to be Heard Form](#): All comments must be received 2 hours prior to the meeting start time. City Staff will enter all comments received into the official record. Comments are subject to compliance with the rules of council and decorum. Comments submitted online will not be read aloud during the meeting but will be entered into the official record by City Staff. Any email received by the City on a non-agenda topic, requesting it to be considered at Public to be Heard, shall be distributed to the Council members prior to the meeting and retained by the City Clerk as a public record.

# Record:

**City of Port St. Lucie**  
**Planning and Zoning Board**  
**Meeting Minutes**  
  
Deborah Beutel, Chair  
Peter Previte, At-Large  
Eric Reikenis, At-Large  
Melody Creese, Alternate  
Peter Louis Spatara, Alternate

121 SW Port St. Lucie Blvd.  
Port St. Lucie, Florida 34984

Please visit [www.cityofpsl.com/tv](http://www.cityofpsl.com/tv) for new public comment options.

<b>Tuesday, December 5, 2023</b>	<b>6:00 PM</b>	<b>Council Chambers, City Hall</b>
1. Meeting Called to Order A Regular Meeting of the Planning and Zoning Board of the City of Port St. Lucie was called to order by Chair Beutel at 6:00 PM on December 5, 2023, at Port St. Lucie City Hall, 121 SW Port St. Lucie Boulevard, Florida.		
2. Roll Call Members Present: Deborah Beutel, Chair Peter Previte Eric Reikenis Melody Creese Peter Spatara		
3. Determination of a Quorum Chair Beutel confirmed there was a quorum.		
4. Pledge of Allegiance Chair Beutel led the assembly in the Pledge of Allegiance.		

- Minutes of a public meeting shall be taken promptly and made available for inspection.
- Minutes may be a brief summary or a verbatim transcript.
- Video taping does not substitute for meeting minutes but can be done in addition.

# Failure to Comply:



## Fines or Jail Time:

A “knowing” violation is a second-degree misdemeanor punishable by a fine of up to \$500 or any higher amount equal to double the pecuniary gain to the offender or pecuniary loss suffered by the victim, 60 days in jail, and court costs.



## Elected Officials:

Suspension from office may occur if charged with a misdemeanor. A conviction may result in removal from office.

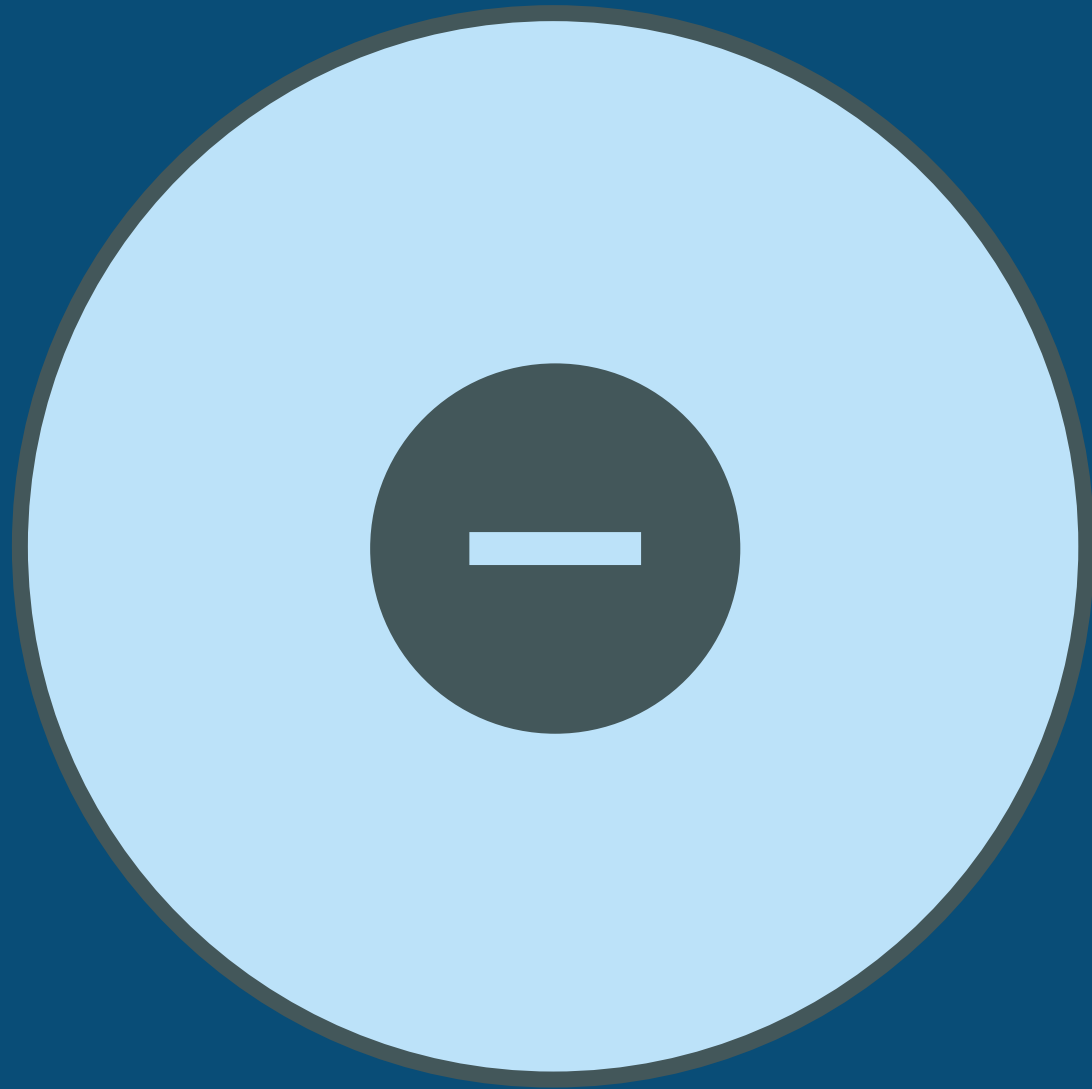


## For the City:

Violations leave the City vulnerable to civil litigation and an awarding of attorneys’ fees.



# Failure to Comply:



## Nullify Actions at Issue:

*Decisions made in violation of the Sunshine Law may be nullified costing the City time and money.*





# Public Records Law



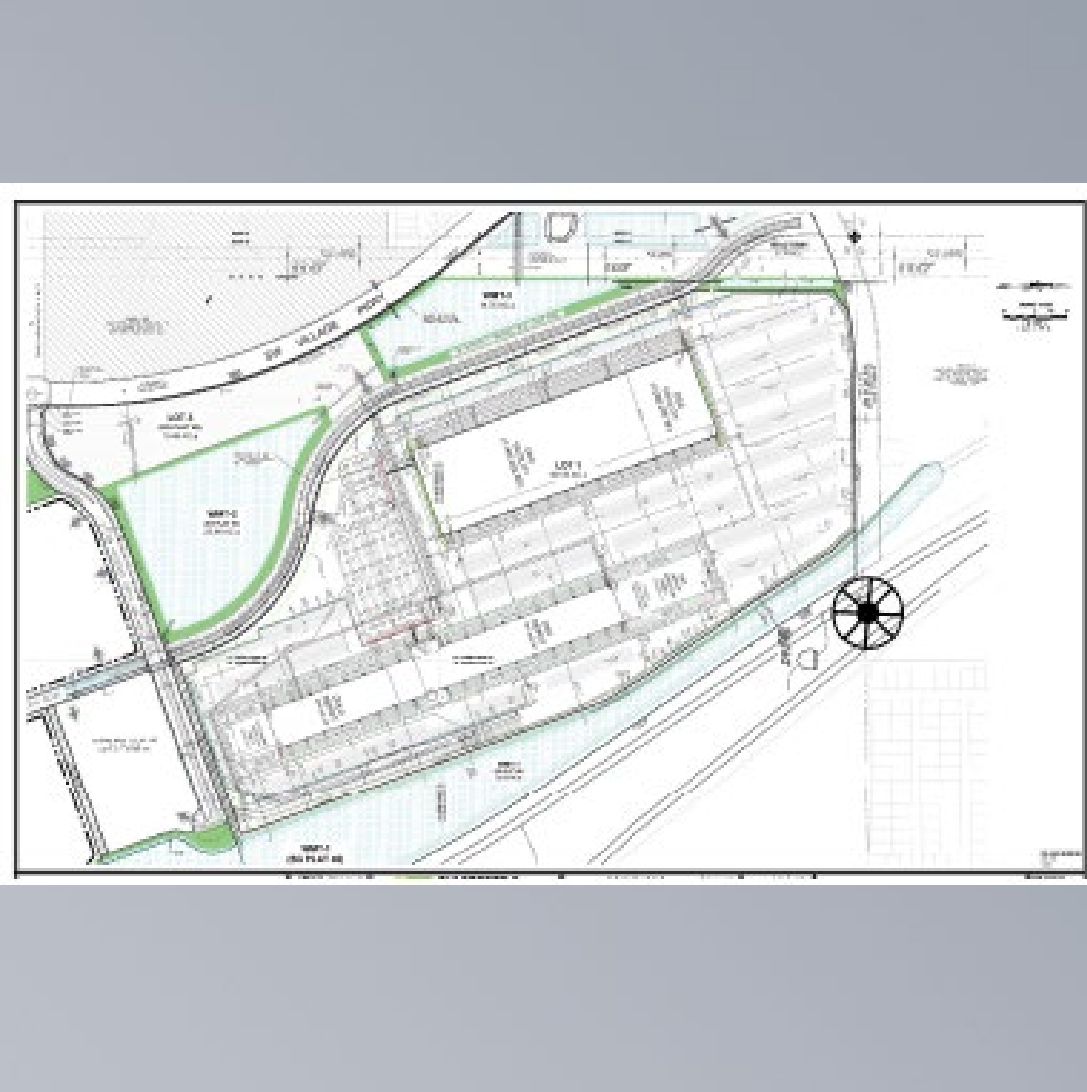
# Overview:



- First Public Record Law was in 1909, entitling “citizens” to access municipal records.
- Has expanded since and entitles “any person” access to municipal records. Codified in Chapter 119, Florida Statutes and in 1992, an amendment to the Florida Constitution.
- There is a statutory and constitutional right to access municipal records.



# What are Public Records?



1

Materials made or received by the City;



2

In connection with official business and used to;



3

Perpetuate, communicate or formalize knowledge of some type.



# Materials:



## Include:

*Papers (documents, letters, maps, faxes, books, etc.), electronic files/papers (email, data processing files, calendar, text messages, and internet posts, such as social media), photographs, videos, audio recordings.*





# Official City Business



## Include:

*Materials sent or received by employees in connection with their job, materials sent or received by Council or Board members in connection with their official capacity. Those of a personal nature are not City business.*



# Intended to perpetuate, communicate or formalize knowledge:



## Include:

*Email sent or received by Council members to constituents about an upcoming ordinance vote, draft documents shown to others for review or comment, taking meeting minutes, surveys sent out by the City, notes used to create documents for distribution. Intent and purpose is important.*



# Who must comply with Public Records:



- Members of the City Council, City officials and all City employees, City Board and Committee members, and City Volunteers.
- Store public records in your control in an organized filing system. You are the custodian of any record under your control.
- Only the City Clerk's office is permitted to destroy records in accordance with the Record Retention Schedule

# How does a person gain access to a public record?

- A person may contact any City employee to make public records request to inspect and/or copy a record.
- The request may be in writing OR made verbally and no explanation or reason is needed (request may be anonymous).
- A person may take photographs of the record while they are in the possession, custody and control of the records custodian.



# How does the City respond:

- Response is a governmental service and must be done promptly and the request must be acknowledged within 48 hours of receiving the request.
- Compiles the request, whether electronically or paper copies, and provides necessary equipment for inspection or copying.
- There are 1,084 exemptions and whether it is exempt or confidential is a question directed towards the City Attorney's Office

# Exempt v. Confidential

## 119.071 General exemptions from inspection or copying of public records.—

### (1) AGENCY ADMINISTRATION.—

(a) Examination questions and answer sheets of examinations administered by a governmental agency for the purpose of licensure, certification, or employment are exempt from s. [119.07\(1\)](#) and s. 24(a), Art. I of the State Constitution. A person who has taken such an examination has the right to review his or her own completed examination.

(b)1. For purposes of this paragraph, “competitive solicitation” means the process of requesting and receiving sealed bids, proposals, or replies in accordance with the terms of a competitive process, regardless of the method of procurement.

2. Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. [119.07\(1\)](#) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.

3. If an agency rejects all bids, proposals, or replies submitted in response to a competitive solicitation and the agency concurrently provides notice of its intent to reissue the competitive solicitation, the rejected bids, proposals, or replies remain exempt from s. [119.07\(1\)](#) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision concerning the reissued competitive solicitation or until the agency withdraws the reissued competitive solicitation. A bid, proposal, or reply is not exempt for longer than 12 months after the initial agency notice rejecting all bids, proposals, or replies.

(c) Any financial statement that an agency requires a prospective bidder to submit in order to prequalify for bidding or for responding to a proposal for a road or any other public works project is exempt from s. [119.07\(1\)](#) and s. 24(a), Art. I of the State Constitution.

(d)1. A public record that was prepared by an agency attorney (including an attorney employed or retained by the agency or employed or retained by another public officer or agency to protect or represent the interests of the agency having custody of the record) or prepared at the attorney’s express direction, that reflects a mental impression, conclusion, litigation strategy, or legal theory of the attorney or the agency, and that was prepared exclusively for civil or criminal litigation or for adversarial administrative proceedings, or that was prepared in anticipation of imminent civil or criminal litigation or imminent adversarial administrative proceedings, is exempt from s. [119.07\(1\)](#) and s. 24(a), Art. I of the State Constitution until the conclusion of the litigation or adversarial administrative proceedings. For purposes of capital collateral litigation as set forth in s. [27.7001](#), the Attorney General’s office is entitled to claim this exemption for those public records prepared for direct appeal as well as for all capital collateral litigation after direct appeal until execution of sentence or imposition of a life sentence.

2. This exemption is not waived by the release of such public record to another public employee or officer of the same agency or any person consulted by the agency attorney. When asserting the right to withhold a public record pursuant to this paragraph, the agency shall identify the potential parties to any such criminal or civil litigation or adversarial administrative proceedings. If a court finds that the document or other record has been improperly withheld under this paragraph, the party seeking access to such document or record shall be awarded reasonable attorney’s fees and costs in addition to any other remedy ordered by the court.

(e) Any videotape or video signal that, under an agreement with an agency, is produced, made, or received by, or is in the custody of, a federally licensed radio or television station or its agent is exempt from s. [119.07\(1\)](#).

(f) Data processing software obtained by an agency under a licensing agreement that prohibits its disclosure and which software is a trade secret, as defined in s. [812.081](#), and agency-produced data processing

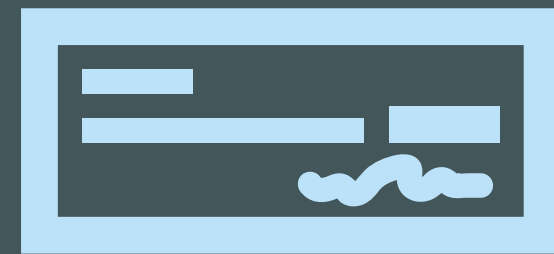
- If information is designated confidential in the statutes, the information is not subject to inspection by the public and may only be released to the persons or organizations in the statute.
- If records are not confidential but are only exempt from the Public Records Act, the exemption does not prohibit the showing of such information.

# Failure to Comply:



1

A “knowing” violation is a first-degree misdemeanor;



2

All other violations are noncriminal and punishable by fines;



3

Violations leave the City vulnerable to civil litigation and an awarding of attorneys fees.

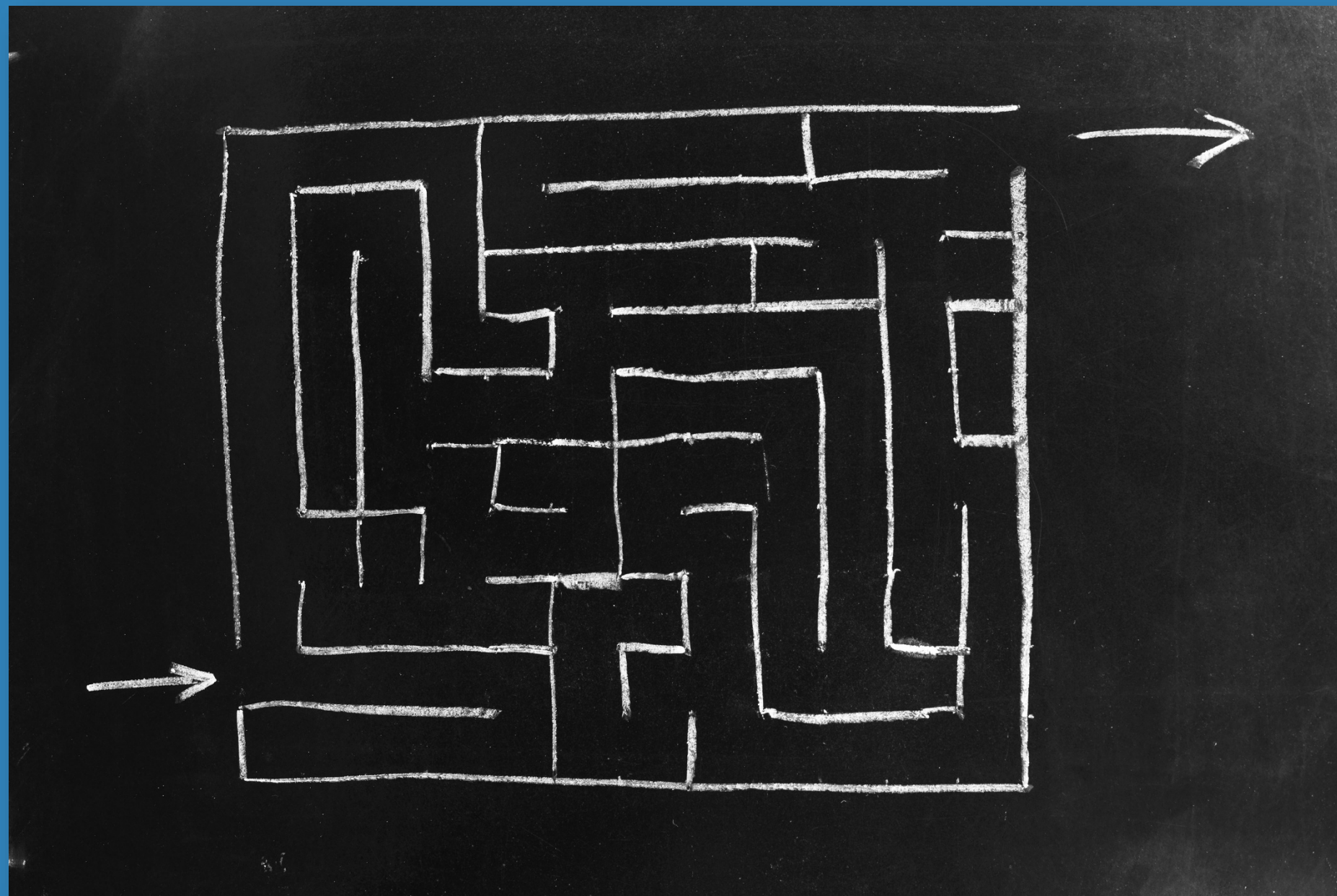


# Ethics





# Overview:



- There are several legal restrictions and reporting requirements falling within four categories:
  - Laws pertaining to prohibited or restricted conduct (including misuse of public position, conflicts of interest, nepotism, voting conflicts, prohibited disproportionate benefit, etc.
  - Laws pertaining to bribes, gifts, honoraria, and expenditures, etc.
  - Government transparency laws involving financial disclosure
  - Laws pertaining to executive branch lobbying activity



# Public Officers per s. 112, Florida Statutes



Definition:

*Includes any person elected or appointed to hold office in any agency, including any person serving on an advisory body.*





# Public Officers cannot:



- Solicit or accept anything of value, including a gift, loan reward, promise of future employment, favor, or service, based upon any understanding of a vote, official action, or judgment being influenced.
- Acting in official capacity, directly or indirectly purchase, rent, or lease any realty goods, or services for his/her own agency from any business entity of which the officer or director spouse or child is a director has a material interest.
- Accept any compensation or payment that such officer should or, with the exercise of reasonable care, should know, that it was given to influence a vote or action.

# Cont'd:



- Corruptly use or attempt to use their position to secure a special privilege, benefit, or exemption.
- Have or hold any employment or contractual relationship that will create a continuing or reoccurring conflict
- Hold any employment or contractual relationship with any business entity or agency which is subject to the regulation of, or is doing business with, the agency of which he or she is an officer or employee
- Use information not disclosed to the public for personal gain or benefit.



# Voting Conflicts



## Conflict:

*No municipal officer shall vote in a capacity upon any measure which would inure to his or her special private gain or loss.*

## Must:

*Publicly state to the assembly the nature of the officer's interest in the matter and, within 15 days after the vote, disclosure the nature of the interest in a memorandum filed with the Clerk.*

## Special Private Gain or Loss:

*Size of the class affected by the vote, the nature of the interests involved, the degree to which the interests of all members of the class are affected by the vote, or the degree to which the officer receives a greater benefit or harm.*



# Robert Rules of Order



ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).



# Role of the Chairperson:



## Includes:

*Calling the meeting to order, announces the purpose and topic of items to be discussed, recognizes members on the floor who are going to speak, protects quorum from digressing from topic on the floor, protects integrity of meeting from disruption or distraction*

## Does not:

*Make motions or proposals, close debate before every member has had the opportunity to speak*





# Decorum in debate:



- The speaker must be recognized by the Chairperson before speaking, should limit speech to ten minutes, and should not speak more than twice on the motion.

Decorum should be kept at all times

- including confining statements to merits of pending questions., not attacking a member's motives for a motion, not speaking adversely on an item that is not pending or has been finalized.
- A member may not interrupt except in urgent situations such as a point of order, raising a question of privilege, or calling attention that that speaking rules are not being observed.

# Accomplish in meetings:



## Main Motion

“Madame Chairman, I move that....”



## Amending a Motion

“I move that the motion be amended by adding the following words/striking the following words/striking and adding in their place...”



## Limit Discussion

“Madam Chair, “I move to limit discussion to two minutes per speaker”



# Additional considerations:



- Quorum: the minimum number of voting members who must be present at a properly called meeting to conduct business.
- Motions cannot be made by the Chair and motions must be seconded by someone other than the Chair and the person making the motion.
- Only one motion can be discussed at a time. Everyone has the right to participate in a discussion but only urgent matters may interrupt a speaker.

# Resolution 24-R59





# City Rules and Regulations



- Quorum is a majority of the board's size regardless of vacant seats.

Alternate Members shall be contacted and substitute for absent members on a rotating basis.

- Alternate members shall have all rights afforded to voting members except making motions, engaging in discussion/debate once a motion is on the table, and voting. Alternate members may not discuss during quasi-judicial proceedings.

# Cont'd



- Any board member wishing to resign shall submit a written notice to the City Clerk announcing their resignation and shall not be eligible for reappointment for a period of one year from resignation, unless good cause is shown.
- Alternate members may be elevated to voting members or new applications may be reviewed to fill vacant seats
- A member may only serve as chair for one consecutive year

Thank you

*Any questions?*





## Agenda Summary

2026-108

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**Agenda Date:** 1/16/2026

**Agenda Item No.:** 6.d

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Placement: New Business

Action Requested: Motion / Vote

### Approve the One-Half Cent Sales Tax FY24-25 Annual Report

Submitted By: Jasmin Padova, Executive Assistant.

Executive Summary: The One-Half Cent Sales Tax Annual Report prepared by city staff is subject to the review and approval of the Infrastructure Surtax Citizen Oversight Committee "Committee" in advance of its presentation for consideration and acceptance by the City Council.

Presentation Information: Staff will present a synopsis of the Annual Report content and be available to answer questions by the Committee regarding the One-Half Cent Sales Tax FY24-25 Annual Report.

Staff Recommendation: Move that the Committee review the annual report and approve its submission to the City Council for their acceptance and approval.

#### Alternate Recommendations:

1. Move that the Committee amend the recommendation and review the annual report.
2. Move that the Committee provide staff direction.

Attachments: Half-Cent Sales Tax FY 24-25 Annual Report.

*NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.*

# INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE

## FISCAL YEAR 2024-25 ANNUAL REPORT



Honorable Members of the Port St. Lucie City Council:

This letter and attached report to the Port St. Lucie City Council is intended to fulfill the requirements of Section 4A of Resolution 18-R95, to prepare an annual report to the Port St. Lucie City Council regarding:

Robert Christian,  
Chairman

Kenneth Kroll,  
Vice Chairman

E. Theresa  
Bramble,  
Chair Pro-Tem

Colleen Calvin,  
Member

James Ashburn,  
Member

Ernest Beaudoin,  
Member

Donna Hudson,  
Alternate

- Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with the requirements of Section 212.055(2), Florida Statutes, and the ballot language approved by the voters; and

- Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with City Ordinance 18-50.

This letter and report confirm that during the sixth year that surtax proceeds were available, the Infrastructure Surtax Citizens Oversight Committee was provided all appropriate documents, plans, budgets, designs, permits (or permit applications), reports, photographs, presentations, or other materials to sufficiently determine the status of projects the City of Port St. Lucie undertook as part of the City Council-adopted Ten-Year Sales Tax Plan.

The Infrastructure Surtax Citizens Oversight Committee finds and affirms that based upon the materials presented in this report that:

- The City of Port St. Lucie has expended Surtax proceeds in FY 2024-2025 consistent with Section 212.055(2), Florida Statutes and consistent with the ballot language in St. Lucie County Ordinance No. 18-004 wherein the language that appeared on the November 2018 ballot, and
- The City of Port St. Lucie has expended Surtax proceeds in FY 2024-2025 consistent with the Council approved City of Port St. Lucie 2018 Sales Tax Referendum Ten-Year Plan

On behalf of the members of the City of Port St. Lucie Infrastructure Surtax Citizens Oversight Committee, we are pleased to submit this report and appreciate the confidence the City Council has in the oversight role provided through the efforts of the Committee

Regards,

Robert Christian, Chairman



## **INTRODUCTION**

This report is intended to affirm that the work accomplished by the City of Port St Lucie has been done in conformance with the mandate set out in the 2018 ballot language and supporting resolutions and ordinances. This report covers the sixth fiscal year that the One-Half Cent Sales Tax became available with collection commencing on October 1, 2024 through September 30, 2025.

## **BACKGROUND**

The creation of the Infrastructure Surtax Citizens Oversight Committee (ISCOC) was envisioned early in the campaign to inform St. Lucie County residents about the proposed sales tax aimed at addressing the county's growing infrastructure needs. Alongside voter education, the City Council recognized the importance of establishing a mechanism for accountability should the referendum be approved.

The following language, which appeared on the November 6, 2018, ballot, was authorized by the St. Lucie County Board of County Commissioners (BOCC) through Ordinance 18-004, adopted in early 2018. The City of Port St. Lucie, the City of Fort Pierce, and the Town of St. Lucie Village collaborated with the BOCC by passing corresponding resolutions and ordinances to ensure that the sales tax proceeds would benefit all residents of St. Lucie County.

*2018 Final Ballot Language:*

*"To fund projects to Improve local roads, reduce traffic congestion, add sidewalks, improve local water quality, Including the Lagoon, reduce neighborhood flooding and similar uses under Florida law and seek matching funds for these purposes, shall St. Lucie County levy a half-cent sales tax, for ten years, with expenditures reviewed by an independent citizens committee ensuring dollars are spent fairly throughout Port St. Lucie, Fort Pierce, St. Lucie Village and St. Lucie County?"*

- Upon approval of the Half-Cent Sales Tax, the Port St. Lucie City Council established the Infrastructure Surtax Citizens Oversight Committee (ISCOC) via Resolution 18-R95 on December 10, 2018.

As provided in Resolution 18-R95 establishing the ISCOC, *"the role of the committee is to act in an oversight and advisory capacity to the City Council. The Committee is not responsible for identifying projects or determining the priority of a proposed project on the approved list of projects. The specific role for the committee is in the resolution and is as follows:*

- *Whether City's expenditure of Surtax proceeds for the fiscal year was consistent with the requirements of Section 212.055(2), Florida Statutes, and the ballot language approved by the voters; and*
- *Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with City Ordinance 18-50.*

Staff is required to supply the ISCOC with the information and documentation needed to make these determinations and to report back to the City Council at least annually.

### **PROJECT BACKGROUND AND TEN-YEAR PLAN**

Well in advance of the months leading up to the November 2018 election, the City County directed staff in the creation of a list of paving, road, culvert, bridge, sidewalk and related infrastructure projects - along with an estimated cost for each project.

Based on that work the City Council approved a Ten-Year Plan for use of sales tax and directed staff to present that plan to the public in advance of November 2018 General Election. The approved Ten-Year Plan includes projects totaling \$89.7 million, which includes contingency funds and interest on borrowing.

### **ISCOC MEETINGS 2024-25**

The ISCOC met four times between October 1, 2024 through September 30, 2025. Below is a summary of the issues discussed at each meeting.

At each meeting, City staff presented project revenues and expenditures consistent with the resolution establishing the Committee and closely following the first-year project list identified in the Ten-Year Plan.

The final September 2024 "Half-Cent Sales Tax Monthly Report" provides a cumulative accounting of all revenues and expenditures related to the Half-Cent Sales Tax during FY24-25. Within that report are three charts:

- Half-Cent Sales Tax Total Expenditures FY2024-25,
- Half-Cent Sales Tax Miscellaneous Expenditures (itemized), and
- Half-Cent Sales Tax Revenue (Cash Basis).

The first provides a 'snapshot' of Half-Cent Sales Tax receipts from the Florida Department of Revenue. The second speaks to the use of those revenues regarding specific project expenditures. The third chart shows necessary expenditures resulting from unanticipated needs or circumstances occurring during the development and/or construction of the project(s).



# BETTER ROADS • MORE SIDEWALKS • CLEANER RIVERS APPROVED PROJECTS

## ST. LUCIE WEST BLVD.

**\$18.3 MILLION**

Intersection at Cashmere	\$829,883	COMPLETE
Intersection at California	\$2,000,000	IN PROGRESS
Intersection at Peacock	\$204,754	COMPLETE
Intersection at Bayshore	\$462,096	COMPLETE
California widening	\$15,100,000	IN PROGRESS

## SIDEWALKS

**\$11 MILLION**

### REPAVING

**\$27.5 MILLION**

Citywide	\$26,250,000	IN PROGRESS
Gatlin Boulevard	\$1,250,000	NOT STARTED

## FLORESTA DRIVE IMPROVEMENTS

**\$100 MILLION**

Southbend to Elkcam	\$14,666,857	COMPLETE
Elkcam to Crosstown	\$31,000,000	COMPLETE
Crosstown to Prima Vista	\$61,000,000	IN PROGRESS

## TORINO INTERSECTION IMPROVEMENTS

**\$2 MILLION**

California Roundabout	\$1,081,866	COMPLETE
Cashmere Roundabout	\$1,096,404	COMPLETE

## U.S. 1 IMPROVEMENTS

**\$3.7 MILLION**

Martin County Line to Huffman	COMPLETE
Half-Cent Sales Tax	\$1,500,000
Mobility fees	\$2,200,000

**Overall  
Total  
\$162.5 MILLION**

# HALF-CENT SALES TAX PROJECTS

MONTHLY REPORT  
SEPTEMBER 2025



THANK YOU VOTERS!



BETTER **ROADS,**  
MORE **SIDEWALKS,**  
AND **CLEANER RIVERS.**

# HIGHLIGHTS



## PROJECTS

**California Blvd Widening:** A public information meeting was held on September 14, 2022. The consultant then incorporated the comments received and presented a concept to the City Council on March 20, 2023. A draft of the concept typical section, including an access management plan, was included in the presentation. City Council subsequently adopted the typical section and the access management plan. An additional public meeting was held on January 25<sup>th</sup>, 2024. The project is ready to move into the design phase, which is currently anticipated for FY 25/26. Staff attended five HOA meetings for Lake Charles to help answer questions about the project. Construction is funded for FY 26/27

**Sidewalks:** Construction on Import Drive (Phase 2) from Inca Terrace to Savage Boulevard was completed in December 2023. Final acceptance of the project is pending. Construction on Abingdon Avenue from Import Dr. to Savona Blvd. began in December 2023 and is completed, pending final acceptance. Lakehurst Sidewalk Ph. II design is complete. More information regarding the sidewalk master plan, including planned sidewalks, can be found at [www.cityofpsl.com/sidewalks](http://www.cityofpsl.com/sidewalks).

**Repaving:** The Sales Tax resurfacing goal for FY 25/26 is 23.55 miles. Repaving is planned in Northport Village, Palm Trails, Rosser Reserve, Sandpiper Bay, Southbend Lakes, and Tulip Park/Crane Landing. More information regarding the repaving master plan and streets to be repaved can be found at [www.cityofpsl.com/repaving](http://www.cityofpsl.com/repaving).

**Floresta Drive Improvements:** Construction continues for Floresta Phase 3 with underground drainage and utility activities. Work is taking place for the Harborview Stormwater Retention Pond as well as improvements for the D-11 Canal. For more information on all phases of the Floresta Drive Project, please visit [www.florestadrive.com](http://www.florestadrive.com).

**US 1 Improvements:** The US 1 Landscaping project is complete and provides beautification improvements including irrigation and landscaping from the Martin County line to 150 feet North of SE Huffman Road. The project included large and small plants and turf as well as irrigation in some areas and stamped color concrete.





# ST. LUCIE WEST BOULEVARD




## DOLLARS SPENT TOWARDS GOAL

**\$1,032,035.30**

## 10-YEAR GOAL

**\$18,300,000.00**

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET <sup>1</sup>	CONTRACT VALUE
<b>Cashmere Intersection</b> <ul style="list-style-type: none"> <li>Design</li> <li>CEI*</li> <li>Construction</li> </ul>	100%	02/2019	03/2020	\$500,000	N/A	 <ul style="list-style-type: none"> <li>\$54,883</li> <li>\$1,471</li> <li>\$223,579</li> </ul>
<b>Bayshore Intersection</b> <ul style="list-style-type: none"> <li>Design</li> <li>CEI*</li> <li>Construction</li> </ul>	100%	02/2019	03/2020	\$400,000	N/A	 <ul style="list-style-type: none"> <li>\$43,877</li> <li>\$3,826</li> <li>\$386,403</li> </ul>
<b>Peacock Intersection</b> <ul style="list-style-type: none"> <li>Design</li> <li>CEI*</li> <li>Construction</li> </ul>	100%	02/2019	03/2020	\$300,000	N/A	 <ul style="list-style-type: none"> <li>\$32,900</li> <li>\$23,770</li> <li>\$17,984</li> </ul>
<b>California Intersection</b> <ul style="list-style-type: none"> <li>Design</li> <li>CEI*</li> <li>Construction</li> </ul>		07/2024	12/2027	\$2,000,000	\$2,000,000	
<b>California Widening</b> <ul style="list-style-type: none"> <li>Design<sup>2</sup></li> <li>CEI*</li> <li>Construction</li> </ul>	1%	07/2024	12/2027	\$10,000,000	\$15,100,000	\$24,476
		07/2024	12/2025	\$1,100,000	\$1,500,000	
		07/2026	12/2027	\$1,500,000	\$2,000,000	
		07/2026	12/2027	\$7,400,000	\$11,600,000	

\*CEI: Construction Engineering Inspection Services

<sup>1</sup> Budgets have been revised for certain projects based upon escalating construction costs, which has been offset by higher-than-expected revenue.

<sup>2</sup> Pursuant to City Council direction, Staff have expedited the public involvement portion of the conceptual design and access management planning.



# SIDEWALKS

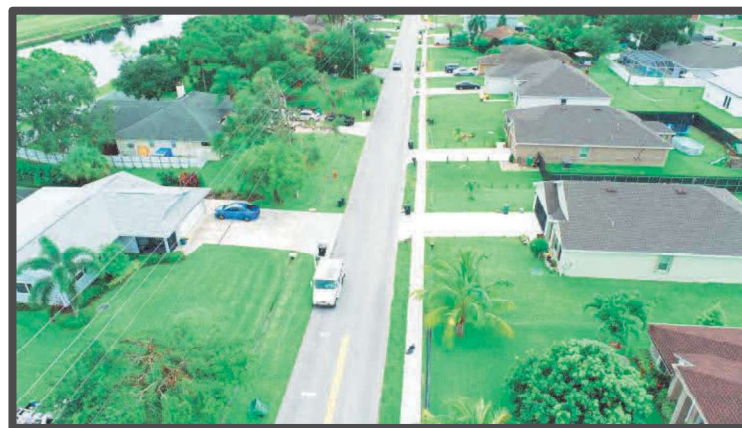
## DOLLARS SPENT TOWARDS GOAL

**\$5,589,666.93**

## 10-YEAR GOAL

**\$11,000,000.00**

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET	CONTRACT VALUE
<b>Import Drive– Phase 2</b> (Inca to Savage) <ul style="list-style-type: none"> <li>Construction</li> </ul>	99%	3/2023	12/2023	<b>\$850,000</b>		\$1,285,247
<b>Abingdon Drive</b> (Import to Savona) Construction	99%	12/2023	6/2024	<b>\$650,000</b>		\$621,431
<b>Lakehurst Drive</b> (Bayshore to Ivanhoe) Design		TBD	TBD	—	—	
<b>SW Brescia St</b> North of SW Gatlin Blvd to SW Savage Blvd	86%	7/2025	9/2025	<b>\$215,666</b>		



Abingdon Sidewalk



# REPAVING



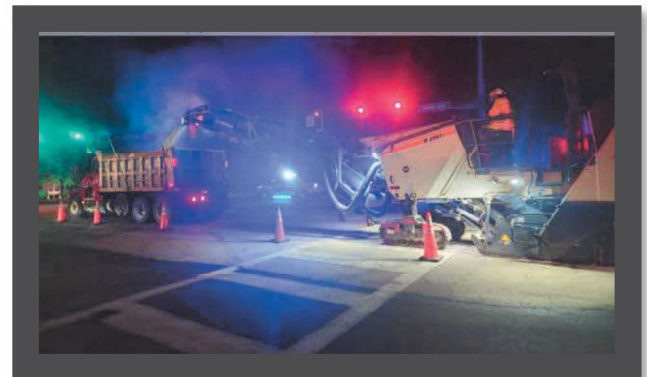
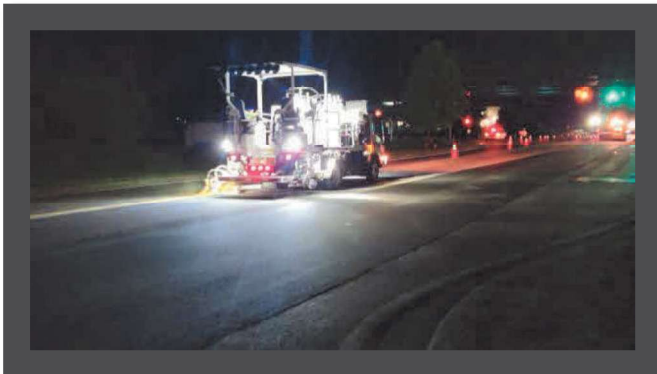
## DOLLARS SPENT TOWARDS GOAL

**\$11,826,236.55**

## 10-YEAR GOAL

**\$27,500,000.00**

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET	CONTRACT VALUE
Rosser Reserve West	100%	10/2023	10/2024	\$282,903		\$253,549 ✓
Rosser Reserve Savona	100%	10/2024	10/2025	\$345,113	\$410,370	\$410,370 ✓
Tulip Park/Whispering Pines	100%	10/2024	10/2025	\$203,417		\$230,469 ✓
Southbend Lakes	100%	10/2024	10/2025	\$320,084		\$316,810 ✓
Oak Hammock	100%	10/2024	10/2025	\$275,379		\$313,168 ✓
Swan Park	100%	10/2024	10/2025	\$309,779	\$326,433	\$313,419 ✓
Rosser Reserve	100%	10/2024	10/2025	\$707,178	\$731,897	\$692,423 ✓
Floresta Pointe	100%	10/2024	10/2025	\$745,831		\$695,148 ✓
Rosser Reserve Woodland Trail Paar W	100%	10/2024	10/2025	\$233,815		\$225,262 ✓
Gatlin (PSL Blvd to I-95)		4/2027	9/2027	\$1,250,000		



Tulip Park / Whispering Pines



# TRAFFIC SIGNAL COORDINATION



## DOLLARS SPENT TOWARDS GOAL

\$0

## 10-YEAR GOAL

\$0

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET	CONTRACT VALUE
Port St Lucie Boulevard**		10/2027	03/2028	\$900,000		
Crosstown Parkway*		01/2028	06/2028	\$800,000		

\*Crosstown Parkway traffic signal adaptive coordination has been removed from the ½ Cent Sales Tax Projects list. This item was expedited and funded by the Crosstown Parkway Extension project. The adaptive coordination went live in May 2020.

\*\*The cost of Port St. Lucie Boulevard Adaptive Coordination was included in a bond issuance which expedited implementation of the adaptive system on Port St. Lucie Boulevard by approximately 5 years. The project was implemented in fiscal year 21/22.





# FLORESTA DRIVE



## DOLLARS SPENT TOWARDS GOAL

**\$64,291,817.14**

## 10-YEAR GOAL

**\$100,000,000.0**

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET <sup>1</sup>	CONTRACT VALUE
<b>Southbend to Elkcam</b>		<b>05/2019</b>	<b>03/2022</b>	<b>\$8,000,000</b>	<b>\$8,000,000</b>	
• Design	100%	05/2019 <sup>2</sup>	12/2020	\$880,000		\$557,480
• CEI*	100%	09/2020	03/2022	\$1,200,000		\$1,200,000
• Construction	100%	09/2020	07/2022	\$5,920,000		\$12,381,774
<b>Elkcam to Crosstown</b>		<b>01/2020</b>	<b>06/2024</b>	<b>\$9,000,000</b>	<b>\$31,000,000</b>	
• Design	100%	01/2020	01/2022	\$990,000	\$1,300,000	\$1,484,280
• CEI*	100%	001/2022	12/2024	\$1,350,000	\$2,700,000	\$2,700,000
• Construction	100%	08/2022	12/2024	\$6,660,000	\$27,000,000	\$32,663,331
<b>Crosstown to Prima Vista</b>		<b>01/2020</b>	<b>06/2026</b>	<b>\$8,000,000</b>	<b>\$61,000,000</b>	
• Design	98%	01/2020	08/2022	\$880,000	\$1,300,000	\$1,376,307 <sup>3</sup>
• CEI*	14%	04/2024	06/2026	\$1,200,000	\$5,000,000	\$5,616,117
• Construction	22%	05/2024	04/2026	\$5,920,000	\$54,700,000	\$50,894,335 <sup>4</sup>

\*CEI: Construction Engineering Inspection Services

<sup>1</sup> Budgets have been revised for certain projects based upon escalating construction costs, which has been offset by higher-than-expected revenue.

<sup>2</sup> Phase 2 & 3 Amendment #7 = \$74,503 additional pond design, Phase 3 additional design for baffle boxes

<sup>3</sup> Phase 2 Construction Cost funded by the ½ Cent Sales Tax is \$28,664,870 and \$2,914,980 to be paid from Utilities

<sup>4</sup> Phase 3 Construction Cost funded by the ½ Cent Sales Tax is \$43,676,592, Utilities \$4,059,052, ARPA \$2,182,000 and Stormwater \$976,691





# TORINO INTERSECTION IMPROVEMENTS

## DOLLARS SPENT TOWARDS GOAL

**\$2,036,752.79**

## 10-YEAR GOAL

**\$2,000,000.00**

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	CONTRACT VALUE
<b>California Roundabout</b>		<b>01/2019</b>	<b>06/2020</b>	<b>\$1,000,000</b>	
• Design	100%	1/17/19	06/2019	\$110,000	\$148,992
• CEI*	100%	10/2019	06/2020	\$150,000	\$113,105
• Construction	100%	10/2019	06/2020	\$740,000	\$769,769 <sup>1</sup>
<b>Cashmere Roundabout</b>		<b>01/2019</b>	<b>06/2020</b>	<b>\$1,000,000</b>	
• Design	100%	1/21/19	06/2019	\$110,000	\$146,519
• CEI*	100%	10/2019	06/2020	\$150,000	\$113,105
• Construction	100%	10/2019	06/2020	\$740,000	\$786,720 <sup>1</sup>

\*CEI: Construction Engineering Inspection Services

<sup>1</sup> Original contract funded by the ½ Cent Sales Tax was \$1,392,059 and \$69,736 funded by Utilities. Amendment #1-4 and CO#1 adjusted the ½ Cent Sales Tax contract for Torino/Cashmere to \$749,731 Torino/Cashmere and Torino/California to \$737,022. New construction contract total funded by ½ Cent Sales Tax is \$1,486,753. Values noted in table above include portions funded by Utilities to encapsulate the full contract value.



Torino/Cashmere Roundabout



# US 1 IMPROVEMENTS



## DOLLARS SPENT TOWARDS GOAL

\$3,554,867.51

## 10-YEAR GOAL

\$1,500,000.00

TASK	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET	CONTRACT VALUE
Landscaping & Irrigation Within City Limits				\$1,500,000		
• CEI	100%	08/2022	12/2024	\$300,000		\$286,996
• Construction	100%	03/2023	12/2024	\$1,200,000		\$3,208,572*

\*DIFFERENCE OF \$2,487,967 BETWEEN BUDGET AND CONTRACT AMOUNT IS FUNDED BY MOBILITY FEES



FOR MORE INFORMATION, PLEASE VISIT: [CITYOFPSL.COM/SALESTAX](http://CITYOFPSL.COM/SALESTAX)

## SPECIAL NOTES:

\*US 1 Improvements \$1,500,000 funded by Half Cent Sales Tax and \$2,487,967 by Mobility Fees.

- (1) **Only active projects are listed.** The Sidewalk Master Plan is being updated to include the Sales Tax funding. The update will be presented to City Council at the Summer Retreat.
- (2) **Only active projects are listed.** The Repaving Master Plan is being updated to include the Sales Tax funding. The update will be presented to City Council at the Summer Retreat.



# CITY OF PSL HALF-CENT SALES TAX MISC. EXPENDITURES



DESCRIPTION	ASSOCIATED PROJECT	\$
Signs/Bids etc.	ALL PROJECTS	\$5,800.79
Permits/Legal/Professional/Traffic etc.	TORINO ROUNDABOUTS	\$45,012.09
Property Appraisal & Property Purchase	SLW INTERSECTIONS	\$477,720.29
Irrigation Repairs etc.	SLW INTERSECTIONS	\$21,130.87
Striping/Professional Services	ALL SIDEWALKS	\$18,999.25
Property Fees/Appraisals/Professional Services, etc.	FLORESTA PH 1	\$350,836.38
Property Purchases	FLORESTA PH 1	\$491,004.93
Property Fees/Appraisals/Professional Services, etc.	FLORESTA PH 2	\$337,279.04
Property Purchases	FLORESTA PH 2	\$77,151.89
Property Fees/Appraisals/Professional Services, etc.	FLORESTA PH 3	\$34,017.69
Property Purchases	FLORESTA PH 3	\$178,950.82
	Total Miscellaneous Expenditures to date	<b>\$2,036,904.14</b>





# CITY OF PSL HALF-CENT SALES TAX EXPENDITURES



OBJECT EXPENDITURES	TOTAL 10 YEAR ADVERTISED BUDGET	REVISED BUDGET	INVOICES TO DATE FY 24/25 ACTUAL	PRIOR FISCAL YEARS' EXPENDITURES	GRAND TOTAL SPENT/INVOICED TO DATE	BUDGET REMAINING
ST LUCIE WEST BOULEVARD	13,200,000	18,300,000	0	1,032,035	1,032,035	17,267,965
SIDEWALKS	11,000,000	11,000,000	253,276	5,336,391	5,589,667	5,410,333
REPAVING	27,500,000	27,500,000	3,627,689	8,198,547	11,826,236	15,673,764
TRAFFIC SIGNAL COORDINATION	1,700,000	-	0	-	-	-
FLORESTA DRIVE	25,000,000	100,000,000	16,309,272	47,982,545	64,291,817	35,708,183
TORINO INTERSECTION IMPROVEMENTS	2,000,000	2,000,000	-	2,036,753	2,036,753	-36,753
US 1 IMPROVEMENTS	1,500,000	3,700,000	36,589	3,518,278	3,554,867	145,133
MISCELLANEOUS	-	-	517,435	1,519,469	2,036,904	-2,036,904
INTEREST ON INTERNAL BORROWING	1,107,461	0	-	-	-	0
CONTINGENCY/ PARTICIPATORY BUDGETING	6,694,251	3,516,739	-	-	-	3,516,739
TOTAL EXPENDITURES	\$89,701,712	\$166,016,739	\$20,744,261	\$69,624,018	\$90,368,279	\$75,648,460

\*Reduced "Traffic Signal Coordination" Budget by removing \$1,700,000 earmarked for Crosstown Parkway and Port St. Lucie Boulevard Signal upgrades. These projects were expedited and funded by the Crosstown Parkway Extension project and a bond issuance. \$1,700,000 was removed from traffic signal coordination and will be utilized to offset other project cost increases.



# CITY OF PSL HALF-CENT SALES TAX REVENUE

RECEIPT DATE	MONTH	BUDGETED	ACTUAL CASH
FY 2018-19	Total Cash FY 18 - 19	\$4,375,000	\$4,340,333
FY 2019-20	Total Cash FY 19 - 20	\$7,653,300	\$7,996,372
FY 2020-21	Total Cash FY 20 - 21	\$7,921,469	\$9,537,550
FY 2021-22	Total Cash FY 21 - 22	\$8,388,493	\$12,071,124
FY 2022-23	Total Cash FY 22 - 23	\$10,348,715	\$13,007,024
FY 2023-24	Total Cash FY 23 - 24	\$12,318,575	\$13,531,305
FY 2024-25	Total Cash FY 24-25	\$13,991,410	\$14,505,573
ALL FISCAL YEARS HCSTx	Total Cash to date	\$64,996,962	\$74,989,281
Other Funding	Mobility Fees		\$2,487,967
	Utilities		\$5,597,368
	Grants		\$672,472
	Interlocal Agreement		\$337,758
	Road & Bridge		\$100,000
	Stormwater		\$1,150,677
ALL FISCAL YEARS	Total Invoices to date		(\$90,368,279)
ALL FISCAL YEARS	Total Cash Available: (Total Cash less Total Invoices)		(\$5,032,756)

This is a cash basis report. Therefore, it will not match the accrual basis financial statement revenue numbers.





**City of Port St. Lucie**  
**Infrastructure Surtax Citizens**  
**Oversight Committee**

121 SW Port St. Lucie  
Blvd.  
Port St. Lucie, Florida  
34984

**Meeting Minutes - Draft**

Robert Christian, Chair  
Kenneth Kroll, Vice Chair  
E. Theresa Bramble, Chair Pro-Tem  
Akua Prout  
Colleen Calvin, Member  
James Ashburn, Member  
Ernest Beaudoin, Member  
Donna Hudson, Alternate Member

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**Friday, January 17, 2025**

**3:00 PM**

**City Hall, Room 366**

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**\*Addition of Item 6C\***

**1. Call to Order**

A Regular Meeting of the INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE of the City of Port St. Lucie was called to order by Chair Kroll on January 17, 2025, at 3:00 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

**2. Roll Call**

Members Present:

Mr. Kroll  
Ms. Calvin  
Ms. Prout  
Mr. Christian  
Mr. Ashburn  
Donna Hudson, Alternate  
Ernest Beaudoin, Alternate

Members Not Present:

Ms. Bramble  
Ms. Herndon

**3. Determination of Quorum**

Mr. Kroll determined there was a quorum.

**4. Approval of Minutes**

**4.a** Approve the November 15, 2024, Infrastructure Sales Tax

**2025-057**

Oversight Committee Meeting Minutes.

Mr. Beaudoin moved to approve the November 15, 2024, Meeting Minutes.

Mr. Christian seconded the motion, which passed unanimously by voice vote.

5. Public to be Heard

No one signed up to speak during this portion of the Agenda.

6. New Business

**6.a** Election of Committee Chair and Vice-Chair.

[2025-055](#)

The Deputy City Clerk asked that the Members execute their ballots for Chair, Vice Chair, and Chair Pro Tem. All present At-Large Members executed their paper ballot for the election of the Committee Chair. The Deputy Clerk announced Mr. Christian achieved the majority vote as the Committee's New Chair, and Mr. Kroll achieved the majority vote as the Committee's New Vice Chair. The Deputy Clerk announced a tie vote between Mr. Ashburn and Ms. Bramble. Mr. Ashburn withdrew his name from consideration; thus Ms. Bramble became the Committee's New Chair Pro-Tem.

There being no discussion, Ms. Prout moved to confirm Mr. Christian as Chair, Mr. Kroll as Vice Chair, and Ms. Bramble as Chair Pro-Tem. Vice Chair Kroll seconded the motion, which passed unanimously by voice vote.

**6.b** Approve the One Half-Cent Sales Tax FY25 First Quarter Update.

[2025-063](#)

Thomas Salvador, CIP & Sales Tax Project Group Manager, provided an overview of the Infrastructure One Half-Cent Sales Tax FY25 First Quarter Update. (Clerk's Note: A PowerPoint Presentation was shown at this time.)

Colt Schwerdt, Public Works Director, provided an update about the City's traffic signals.

Manager Salvador provided an update on resurfacing pavement and PSL Boulevard.

**6.c** Oath of Office for the Infrastructure Surtax Citizens Oversight Committee (OC)

[2025-085](#)

The Deputy City Clerk provided the Oath of Office to the Alternate Committee Members Donna Hudson and Ernest Beaudoin.

7. Unfinished Business

David Graham, Special Assistant to the City Manager, congratulated Chair

Christian and thanked Mr. Kroll for his years of service as Chair.

8. Adjourn

There being no further business, the meeting was adjourned at 4:47 p.m.

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Chair Christian

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Daisy Ruiz, Deputy City Clerk

**City of Port St. Lucie**  
**Infrastructure Surtax Citizens**  
**Oversight Committee**

121 SW Port St. Lucie  
Blvd.  
Port St. Lucie, Florida  
34984

**Meeting Minutes - Draft**

Robert Christian, Chair  
Kenneth Kroll, Vice Chair  
E. Theresa Bramble, Chair Pro-Tem  
Akua Prout  
Colleen Calvin, Member  
James Ashburn, Member  
Ernest Beaudoin, Member  
Donna Hudson, Alternate Member

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**Friday, April 25, 2025**

**3:00 PM**

**City Hall, Room 366**

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1. Call to Order

A Regular Meeting of the INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE of the City of Port St. Lucie was called to order by Chair Robert Christian on April 25, 2025, at 3:03 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. Roll Call

Members Present:

Chair Christian

Vice Chair Kroll

Ms. Calvin

Ms. Prout

Mr. Ashburn

Mr. Beaudoin

Ms. Hudson, Alternate

Members Not Present:

Chair Pro Tem Bramble

3. Determination of Quorum

Chair Christian determined there was a quorum.

4. Approval of Minutes

**4.a** Approve the January 17, 2025, Infrastructure Sales Tax  
Oversight Committee Meeting Minutes.

**[2025-388](#)**

Mr. Beaudoin moved to approve the January 17, 2025, Meeting Minutes.

Vice Chair Kroll seconded the motion, which passed unanimously by voice vote.

5. Public to be Heard

Tony Acerra spoke about various issues on non-agenda items. He discussed the roundabout at Darwin and Paar.

Thomas Salvador, CIP & Sales Tax Project Group Manager, Colt Schwerdt, Public Works Director, and Margaret Carland, Senior Deputy Attorney, provided feedback to Mr. Acerra.

6. New Business

- 6.a** Approve the One Half-Cent Sales Tax FY25 Second Quarter Update.

[2025-389](#)

Thomas Salvador, CIP & Sales Tax Project Group Manager, provided an overview of the Infrastructure One Half-Cent Sales Tax FY25 Second Quarter Update. (Clerk's Note: A PowerPoint Presentation was shown at this time.)

Mark Biegner, Senior Business Analyst, provided a financial update regarding the One Half-Cent Sales Tax for FY25 Second Quarter.

Vice Chair Kroll moved to approve the One Half-Cent Sales Tax FY25 Second Quarter. Mr. Beaudoin seconded the motion, which passed unanimously by voice vote.

7. Unfinished Business

There was nothing scheduled for this portion of the Agenda.

8. Adjourn

There being no further business, the meeting was adjourned at 3:30 p.m.

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Robert Christian, Chair

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Daisy Ruiz, Deputy City Clerk



**City of Port St. Lucie**  
**Infrastructure Surtax Citizens**  
**Oversight Committee**

121 SW Port St. Lucie  
Blvd.  
Port St. Lucie, Florida  
34984

**Meeting Minutes - Draft**

Robert Christian, Chair  
Kenneth Kroll, Vice Chair  
E. Theresa Bramble, Chair Pro-Tem  
Akua Prout, Member  
Colleen Calvin, Member  
James Ashburn, Member  
Ernest Beaudoin, Member  
Donna Hudson, Alternate Member

---

**Friday, July 18, 2025**

**3:00 PM**

**City Hall, Room 366**

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1. Call to Order

A Regular Meeting of the INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE of the City of Port St. Lucie was called to order by Chair Pro Tem Bramble July 18, 2025, at 3:10 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. Roll Call

Members Present:

Theresa Bramble, Chair Pro Tem  
Colleen Calvin  
James Ashburn  
Ernest Beaudoin

Members Not Present:

Robert Christian, Chair (Excused)  
Kenneth Kroll, Vice Chair (Excused)  
Akua Prout (Excused)  
Donna Hudson, Alternate

3. Determination of Quorum

The Chair Pro Tem determined that there was a quorum.

4. Approval of Minutes

**4.a** Approve the April 25, 2025, Infrastructure Sales Tax  
Oversight Committee Meeting Minutes.

**[2025-678](#)**

Mr. Beaudoin moved to approve the minutes. Ms. Calvin seconded the

motion, which passed unanimously by voice vote.

5. Public to be Heard

There was nothing to be heard under this item.

6. New Business

**6.a** Approve the One Half-Cent Sales Tax FY25 Third Quarter  
Update.

[2025-679](#)

(Clerk's Note: A PowerPoint presentation was shown at this time.) Thomas Salvador, CIP & Sales Tax Project Group Manager, provided an update on projects such as Floresta Phase 2 & 3, sidewalks, repaving, traffic signal coordination, US 1 improvements, St. Lucie County Prima Vista Boulevard and explained the implementation schedule.

Mark Biegner, Senior Business Analyst, explained the revenue summary.

Mr. Beaudoin moved to approve the Half-Cent Sales Tax FY25 3rd Quarter report. Ms. Calvin seconded the motion, which passed unanimously by voice vote.

Mr. Ashburn inquired about the California Blvd design & construction budgets, to which Emily Seitter, CIP Administrator, replied that \$1.5 million was budgeted for design and \$14 million total was budgeted for the construction.

7. Unfinished Business

There was nothing heard under this item.

8. Adjourn

There being no further business, the meeting was adjourned at 3:24 p.m.

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Theresa Bramble, Chair Pro Tem

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Shanna Donleavy, Deputy City Clerk



# City of Port St. Lucie

121 SW Port St. Lucie Blvd.  
Port St. Lucie, Florida 34984

## Agenda Summary

2026-082

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**Agenda Date:** 1/16/2026

**Agenda Item No.:** 6.e

---

Placement: New Business

Action Requested: Motion / Vote

Approve the One Half-Cent Sales Tax FY26 First Quarter Update.

Submitted By: Jasmin Padova, Executive Assistant.

Executive Summary: Staff to present the Half-Cent Sales Tax FY26 First Quarter Update presentation.

Presentation Information: Public Works Department and Finance Department staff will review the presentation for the Committee.

Staff Recommendation: Move that the Committee hear the presentation.

Alternate Recommendations:

1. Move that the Committee amend the recommendation and hear the presentation.
2. Move that the Committee provide staff direction.

Attachments: One Half-Cent Sales Tax FY 26 First Quarter Update presentation.

*NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.*



# HALF-CENT SALES TAX FY26 1<sup>ST</sup> QUARTER UPDATE

CITIZEN OVERSIGHT COMMITTEE MEETING – JANUARY 16, 2026

THANK YOU **VOTERS!**



BETTER **ROADS**,  
MORE **SIDEWALKS**,  
AND **CLEANER RIVERS.**

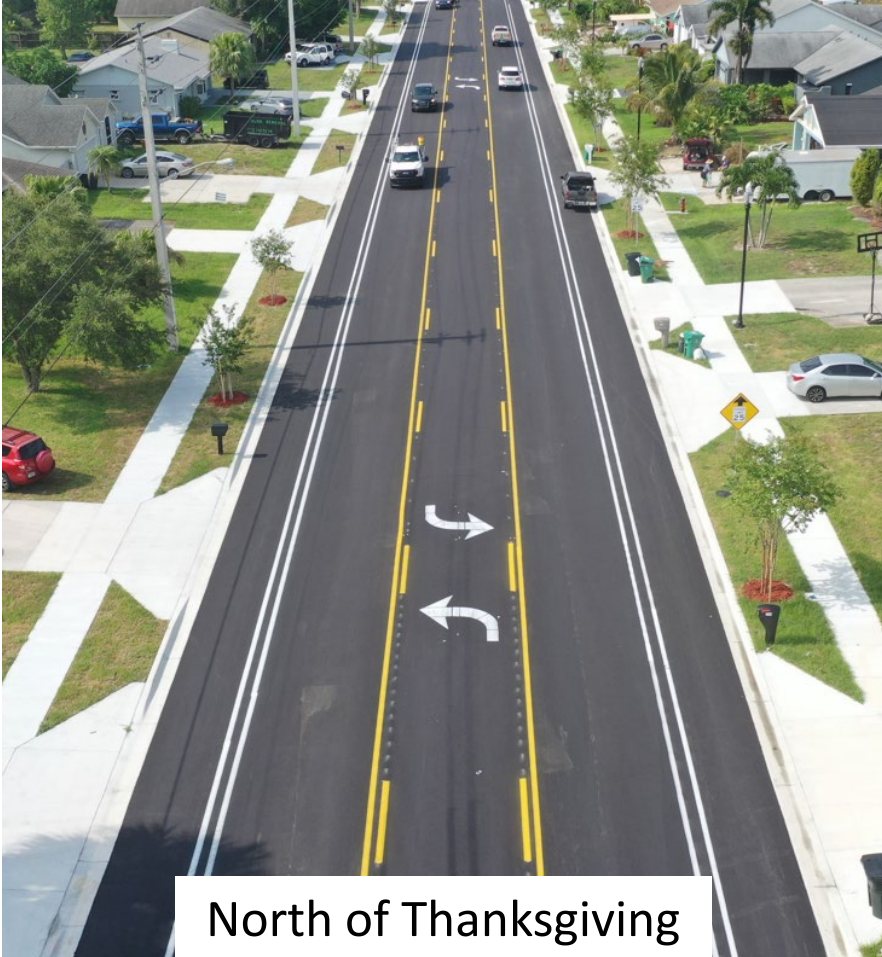


# S.T.A.T. TEAM & OVERSIGHT COMMITTEE

- Sales Tax Action Team (S.T.A.T.) members meet every month to review projects and discuss progress.
- Project team members meet every 2 weeks or as needed aside from STAT meetings to discuss project-specific issues.
- Quarter Report and Sales Tax update is currently on a Council Agenda for presentation.



# FLORESTA DRIVE PHASE 1 COMPLETE



North of Thanksgiving



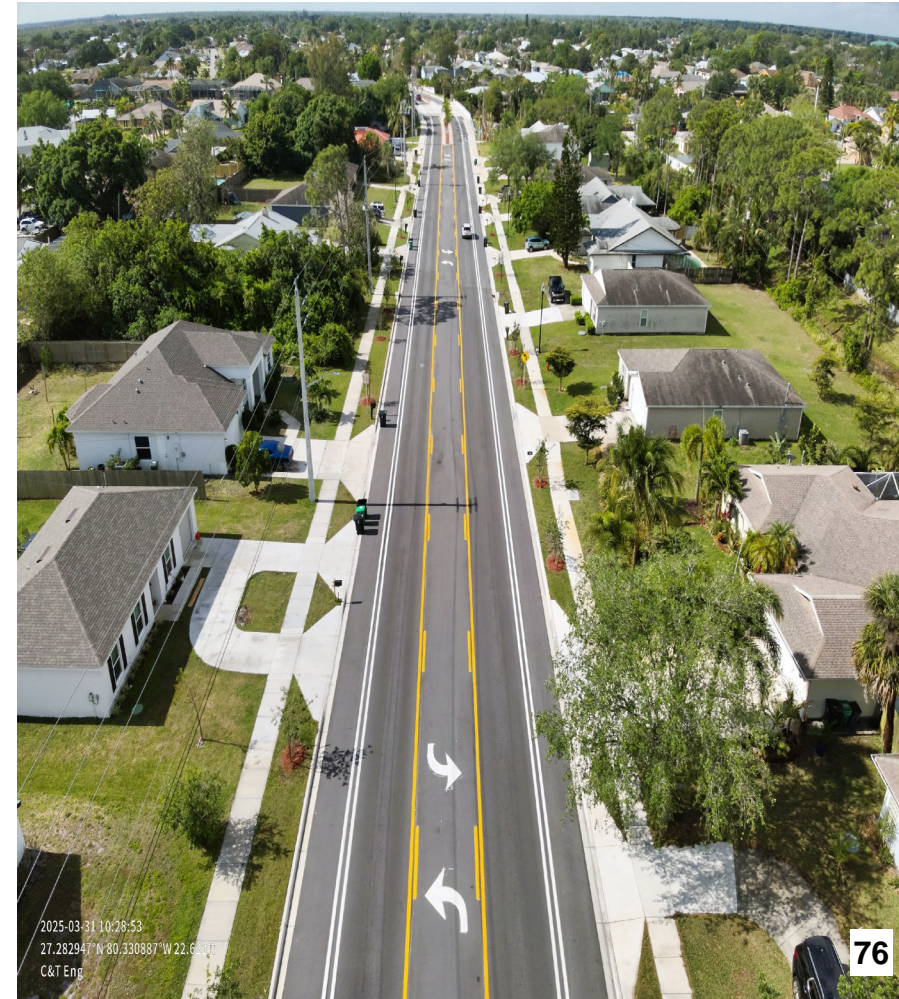
South of PSL Blvd



# FLORESTA DRIVE PHASE 2 COMPLETE



Final Roadway Configuration  
Elkcam Bridge through Polynesian Ave





# FLORESTA DRIVE PHASE 2 COMPLETE



Roundabout at Polynesian



Thornhill Stormwater Pond and Roadway



# FLORESTA DRIVE PHASE 2 COMPLETE



Roundabout south of Crosstown



Oval-about at Floresta Elementary



# FLORESTA DRIVE PHASE 3

- Construction of Phase 3 is underway. Prior to the start of construction activities, a Public Meeting was held on March 10, 2025. Community Outreach for the project is ongoing. The contractor continues to progress the drainage, utility and roadway work on Floresta Drive. Drainage and utility work is also taking place on Arton Lane and Harborview Drive. Work is taking place on the D-11 Canal.
- Based upon revised revenue projections and construction cost estimates, it is currently estimated that all approved Sales Tax funded projects will be completed. This is subject to change as construction costs continue to rise.





# FLORESTA DRIVE PHASE 3



Floresta Drive Phase 3 Activities



# FLORESTA DRIVE PHASE 3



Floresta Drive Phase 3 – D-11 Canal Activities



Harbour View Stormwater Pond Activities



# SIDEWALKS



Import Drive Phase 2: Completed  
From Inca Terrace to Savage Boulevard





# SIDEWALKS



Abingdon Sidewalk: Complete  
From Import Drive to Savona Boulevard





# SIDEWALKS

Brescia Sidewalk: Complete  
From SW Gatlin Blvd. to SW Savage Blvd.



## Other Sidewalk Projects:

- **Lakehurst Drive** - Under Construction
  - SW Bayshore to SW Ivanhoe Drive
- **Eyerly Avenue** - FY 26
  - SW Bayshore Blvd to Airoso Blvd.



# REPAVING



## Project Progress:

- The Sales Tax resurfacing goal for FY 25/26 is 23.55 miles.
- Currently, 8.33 miles are complete in the neighborhoods of Sandpiper Bay (Mid), Northport Village (Mid), and Southbend Lakes.

## Sandpiper Bay Mid



# TRAFFIC SIGNAL COORDINATION



## Crosstown Parkway

- Completed in May 2020 and was funded with savings from the Crosstown Parkway Extension project.

## Port St. Lucie Blvd. (Gatlin Boulevard to Gowin Drive)

- Completed in November 2022 and was funded by bond proceeds to expedite the project.
- Staff continues to monitor and adjust, as necessary.



# US 1 IMPROVEMENTS

- The Project included landscape, irrigation, and hardscape improvements within the median of US1 from the Martin County line to the northern City limits (just north of SE Huffman Road).
- The Crosstown Parkway Extension project funded the portion of landscaping within the US 1 and Crosstown Parkway Intersection.
- Construction began in late March of 2023 and is now complete. The project included installing large and small plants and turf as well as irrigation in some areas and stamped color concrete.
- Project funded by Half-Cent Sales Tax and Mobility Fees.



# SLC PRIMA VISTA BLVD. IMPROVEMENTS



## First Phase - Complete

## Second Phase

- Access Management
- The City and County partnered and agreed to improvements on Prima Vista Blvd. from NE Estia Lane to NE Naranja Avenue through an interlocal agreement.
- Construction will be completed as part of the Floresta Drive Phase 3 Project.





**WE ARE HERE**

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# BUDGET & EXPENDITURES

OBJECT EXPENDITURES	TOTAL 10-YEAR ADVERTISED BUDGET	REVISED BUDGET	INVOICES TO DATE FY 25/26 ACTUAL	PRIOR FISCAL YEARS' EXPENDITURES	GRAND TOTAL SPENT/INVOICED TO DATE	REMAINING BUDGET
ST LUCIE WEST BOULEVARD	13,200,000	18,300,000	-	1,032,035	1,032,035	17,267,965
SIDEWALKS	11,000,000	11,000,000	36,262	5,589,667	5,625,929	5,374,071
REPAVING	27,500,000	27,500,000	518,136	11,826,237	12,344,373	15,155,627
TRAFFIC SIGNAL COORDINATION	1,700,000	-	-	-	-	-
FLORESTA DRIVE	25,000,000	100,000,000	2,610,636	64,291,817	66,902,453	33,097,547
TORINO INTERSECTION IMPROVEMENTS	2,000,000	2,000,000	-	2,036,753	2,036,753	-36,753
US 1 IMPROVEMENTS	1,500,000	3,700,000	36,589	3,518,278	3,554,867	145,133
MISCELLANEOUS	-	-	3,300	2,036,904	2,040,204	-2,040,204
INTEREST ON INTERNAL BORROWING	1,107,461	-	-	-	-	-
CONTINGENCY/ PARTICIPATORY BUDGETING	6,694,251	3,516,739	-	-	-	3,516,739
TOTAL EXPENDITURES	\$89,701,712	\$166,016,739	\$3,168,334	\$90,368,280	\$93,536,614	\$72,480,125

# MISCELLANEOUS EXPENSES



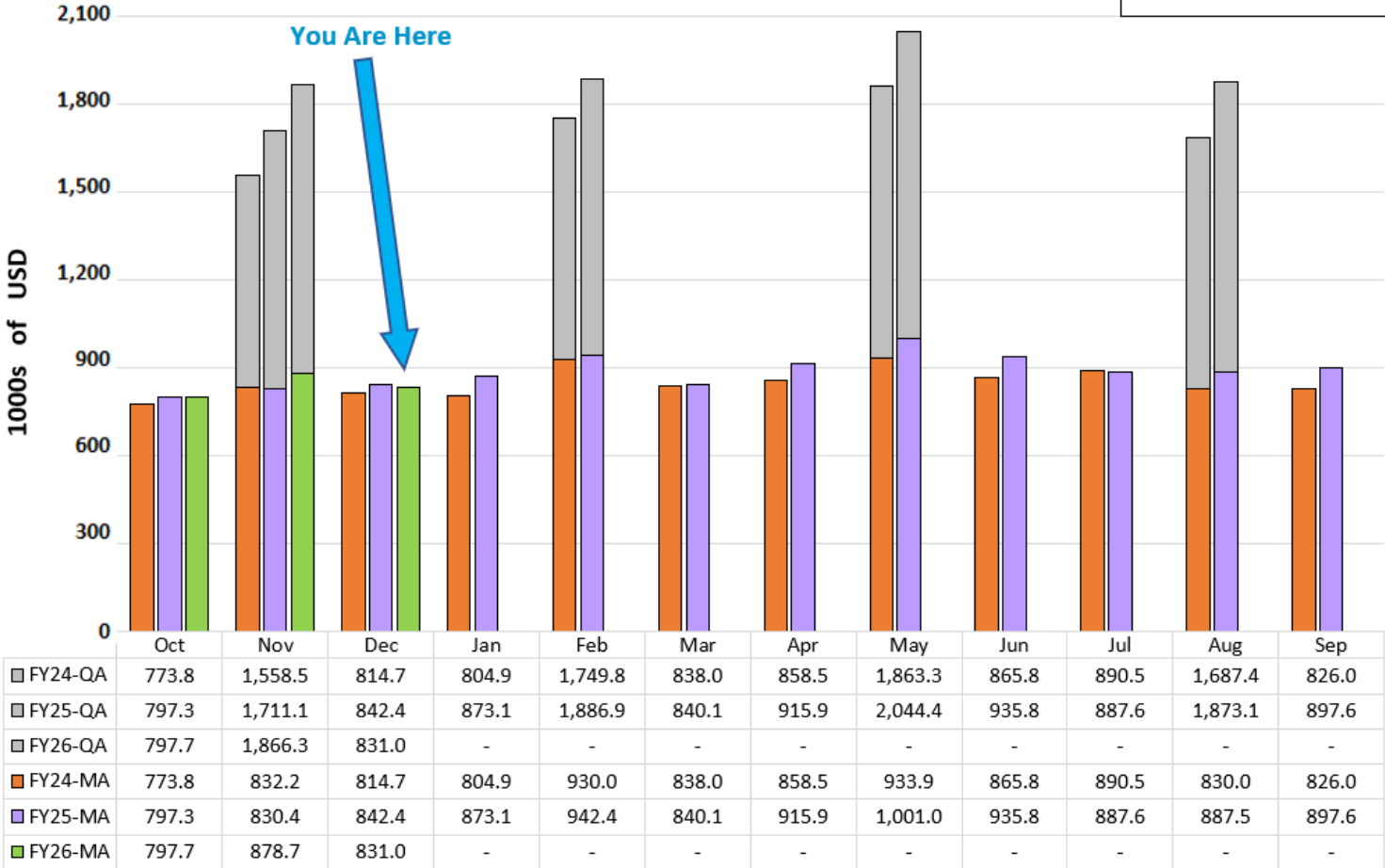
Description	Associated Project	\$
Signs/Bid etc.	All Projects	\$ 5,800.89
Permits/Legal/Professional/Traffic etc.	Torino Roundabouts	\$ 45,012.09
Property Appraisal & Property Purchase	SLW Intersections	\$ 477,720.29
Irrigation Repairs etc.	SLW Intersections	\$ 21,130.87
Striping / Professional Services	All Sidewalks	\$ 18,999.25
Property Fees/Appraisals/Professional Services etc.	Floresta PH 1	\$ 350,836.38
Property Purchases	Floresta PH 1	\$ 491,004.93
Property Fees/Appraisals/Professional Services etc.	Floresta PH 2	\$ 337,279.04
Property Purchases	Floresta PH 2	\$ 77,151.89
Property Fees/Appraisals/Professional Services etc.	Floresta PH 3	\$ 37,317.69
Property Purchases	Floresta PH 3	\$ 177,950.82
Total Miscellaneous Expenditures to Date		\$2,040,204.14

# REVENUE SUMMARY



Monthly Half-Cents Sales Tax Revenue

MA = Monthly Allowance  
QA = Quarterly Allowance



## Dec 2025 (FY-26)

Monthly Revenue **\$ 830,985**  
-5.44% **Decrease** from Last Month  
-1.36% **Decrease** from Last Year

FY-26 Year-to-Date Total **\$ 3,495,072**  
4.30% **Increase** from Last FY

## Nov 2025 (FY-26)

Monthly Revenue **\$ 878,746**  
10.15% **Increase** from Last Month  
5.82% **Increase** from Last Year

Quarterly Revenue **\$ 987,598**  
0.20% **Increase** from Last Quarter  
12.14% **Increase** from Last Year

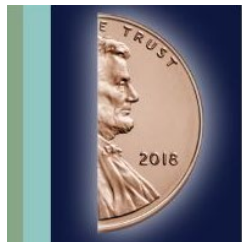
Total Revenue **\$ 1,866,344**

FY-25 Year-to-Date Total **\$ 2,664,087**  
6.20% **Increase** from Last FY



# HALF-CENT SALES TAX FY26 1<sup>ST</sup> QUARTER UPDATE

QUESTIONS OR COMMENTS?



BETTER **ROADS**,  
MORE **SIDEWALKS**,  
AND **CLEANER RIVERS**.

