



## TJX Law Enforcement Grant Program: *Information for Applicants*

The TJX Law Enforcement Grant Program offers law enforcement agencies the opportunity to apply for grants to support eligible law enforcement equipment and event attendance. This document provides information for applicants and potential applicants.

### Guidelines

- U.S. law enforcement agencies may submit grant requests for a maximum of **\$5,000**.
- Applications may be submitted at any time, and eligible organizations may submit a total of two applications within TJX's fiscal year grant cycle.
- Donations for election campaigns or campaign issues will not be permitted.
- All submissions must include a letter of intent on official agency letterhead (sample is available).

### Organization Eligibility

Organizations applying must meet the following criteria. The organization:

- Is a United States local, state, or Federal law enforcement agency.
  - Excluding DA/SA law enforcement agencies
- Has applied for fewer than two grants in TJX's current fiscal year.
- Has delivered acceptable follow-up receipts for any previously accepted grants that demonstrate TJX's funds were used in alignment with the organization's stated application.

### Allowable Funding

There are three areas of funding for which an organization may apply. Please review the areas listed below to confirm your organization's goals fall within one of these areas:

- **Equipment:** Equipment must be non-force-related and must be used exclusively for public purposes.

Examples of acceptable equipment	Examples of non-acceptable equipment
GPS tracking devices	Firearms or ammunition
Surveillance camera equipment	OC spray
License plate readers	Other weapons (tasers, clubs, etc.)
Bicycles	Handcuffs
	Body armor

- **Event Attendance:** Funding may be requested by law enforcement members to register for specific retail trade organization conferences. These are limited to: Retail Industry Leaders





Association, National Retail Federation, Coalition of Law Enforcement and Retail, Loss Prevention Research Council, Loss Prevention Foundation, International Association of Interviewers, and state ORCA conferences (i.e. LAORCA, GAORCA, NMORCA, CCROC, etc.)

Examples of acceptable event funding	Examples of non-acceptable event funding
Registration for law enforcement members	Travel to and from the event
	Food, beverages, and entertainment fees
	Lodging
	Registration for spouses, friends, etc.

### Follow-Up Requirements

- All agencies receiving grant funds must submit a report describing how the funds were used and whether the goals of the project were met.
- All agencies receiving grant funds must be prepared to submit receipts demonstrating that the funds were used for the items listed in the agency's grant application.
- Agencies that cannot provide receipts or that do not use the funds as originally intended will not be eligible for future grant funds. Agencies will not be eligible to apply for additional grants until this requirement has been met.
- Additional information on how to submit your report and receipts will be provided to those whose applications are accepted.

### Publicity/Non-disclosure

- TJX is pleased to offer this program to support eligible programs and training. Agencies accepting any grant funds from TJX agree that they will not publicize any grant without express permission from TJX.

