MEMORANDUM

DATE: August 28, 2019

TO: ****ORIGINAL****
CITY CLERK

FROM: Robyn Holder, CPPB
Procurement Management Department

SUBJECT: Authorization to Release Contract

CONTRACT:	#20170131 CO #2
CONTRACT TITLE:	Design and Construction Engineering and Inspection (CEI) for Vacuum Based Wastewater Collection System at Southport
VENDOR NAME:	Giffels Webster Engineers, Inc.
VENDOR ADDRESS:	900 Pine Street, Suite 225
CITY & STATE:	Englewood, FL 34223

APPROVED BY COUNCIL: August 14, 2017
7t)- GIFFELS WEBSTER ENGINEERS, INC., DESIGN SERVICES FOR A VACUUM BASED COLLECTION SYSTEM AT SOUTHPORT, #20170131, $477,315 PLUS A ONE-TIME $10 INDEMNIFICATION FEE, CONTRACT PERIOD IS 365 CALENDAR DAYS WITH NO OPTION TO RENEW, UTILITY DEPARTMENT, PROCUREMENT MANAGEMENT

Please see the attached for (1) original contract for your records

Thank you.

CHANGE ORDER

No.: Change Order # 2

DATE OF ISSUANCE: ____________

OWNER: City of Port St. Lucie
121 SW Port St. Lucie Boulevard
Port St. Lucie, Florida 34984

OWNER's Project No.: 20170131

CONTRACTOR: Giffels-Webster Engineers, Inc.
900 Pine Street, Suite 225
Englewood, FL

ENGINEER: Jon Cole, P.E.

ENGINEER's Project # 6355.00

CONTRACT FOR: Southport Unit 5 Vacuum Collection System

You are directed to make the following changes in the Contract Documents.

Description: City of Port St. Lucie Contract No. 20170131

Purpose of Change Order:
This change order is to delete Tasks 8 that included preparing legal descriptions and parcel sketches in the amount of $2,450.00 and delete Task 15 that included supplemental services in the amount of $25,000.00. Task 13 will be increased by $154,953.00 due to the Contractor's time being extended.

1. Task 8 - Legal Description & Parcel Sketches ($2,450.00) Deletion
2. Task 13 - Construction Administration & Inspections Services $154,953.00 Addition
   - Senior PE/Principal - 105 hrs @ $175.00 = $18,375.00
   - Sr. Project Manager/Eng. - 154 hrs @ $150.00 hr. = $23,100.00
   - Admin. Assistant - 151.3 hrs @ $60.00 hr. = $9,078.00
   - Construction Administrator - 1,160 hrs @ $90.00 hr. = $104,400
   - Housing/Travel/Misc. Costs - $0.00 (not included in the contract)
3. Task 15 - Supplemental Services ($25,000.00) Deletion
4. All other terms & conditions of the original contract and/or addenda remain in full force and effect.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price $ 477,315.00	Original Contract Time 365 August 21, 2017 days or date
Previous Change Orders No. 0through 1 $ 22,520.00	Net change from previous Change Orders 90 days
Contract Price prior to this Change Order $ 499,835.00	Contract Time prior to this Change Order 455 November 19, 2018 days or date
Net Increase (Decrease) of this Change Order $127,503.00	Net Increase (Decrease) of this Change Order 619 days
Contract Price with all approved Change Orders $ 627,338.00	Contract Time with all approved Change Orders 1,074 July 30, 2020 days or date

RECOMMENDED: APPROVED:

By [signature] 9/10/19 by ____________

Engineer City Purchasing Agent

Date: 09/04/2019

Visa Order Form
City of Port St Lucie
Tax Exempt #: 85-8012667200C-5
Federal Excise #: 59-6141662

Charges for VISA may be placed after service is completed or supplies are sent.

Cardholder Name: Jeanette Thompson
Department: Utilities
Last 4 Digits of Card Number: ****
Delivery location: City Hall, Bldg. A
Expiration Date: **/**
Billing Address: 121 SW Port St Lucie Blvd, Port St Lucie, FL 34984
Contact person for question: Rich Schoenborn (772) 873-6485
Send receipt: **Attn: Jeanette Thompson** JThompson@cityofpsl.com
Contract #: 20170131

Vendor Name & Telephone/Fax No.
Date Issued: 09/04/2018
Giffels Webster Engineer, Inc.
900 Pine Street, Suite 225
Englewood, FL. 34223
Tel: (941) 475-7981
Fax: (941) 474-4285
Attn: Jcole@gwefl.com

*****Visa Order Form Constitutes as Notice to Proceed*****

Quantity	Description	Amount
	Contract #20170131- Design & Construction Engineering and Inspection (CEI) for Vacuum Based Wastewater Collection System at Southport **Change Order #2** **Start Date: 08/21/2017** **End Date: 7/30/2020 1,074 calendar days**	Lump Sum
	TASK 8 – Deduct Legal Descriptions & Parcel Sketches **TASK 13** – Construction Administration & Inspection Services **Task 15 –** Deduct Supplemental Services	($2,450.00) $154,953.00 ($25,000.00)
Total Amount of Change Order		**$127,503.00**

Delivery date & time after receipt of Visa Order: 30 calendar days
Confirmation Fax #: (772) 871-7337 Confirmation E-mail Address: JThompson@cityofpsl.com

Prices are to be FOB Destination.
This order is subject to all the City of Port St. Lucie Terms & Conditions that are available on City's web site at www.cityofpsl.com and supersedes Vendors Terms and Conditions.
This form is to be completed for every complex project or purchase.