

MEMORANDUM

TO: Francis Forman, Planning & Zoning

FROM: Diana Spriggs, P.E. – Assistant Director, Public Works

DATE: January 20, 2026

SUBJECT: P25-201 Public Works Administration Bldg Site plan
Traffic Generation & Circulation Approval

This application and Traffic Statement provided by BEA Architects, Inc. dated January 19, 2026 has been reviewed by the Public Works Department and the transportation elements of the project were found to be in compliance with the adopted level of service and requirements of Chapter 156 of City Code, and Public Works Policy 19-01pwd.

The proposed project is anticipated to generate 501 Average Daily, 86 AM Peak Hour and 88 PM Peak Hour driveway trips. No offsite impact is anticipated with these minimal trips for this area.