



## ADDENDUM # 1 August 9, 2019 RFQu # 20190101 Design Services for a New City Building

### Instructions to Proposers

Each proposer must acknowledge receipt of any addenda on the RFQu Questionnaire to have his/her proposal accepted as responsive.

Note: All other language, instructions, and associated due dates remain the same as originally represented and posted. **The date and time of the RFQu due date/opening has "not" changed.**

### Questions and Answers

1. What will be the use of the building?

**Answer:** This use is for public and municipal use; further details will be provided by the department during the negotiation session(s) is needed.

2. Which is the responsible department? End User.

**Answer:** This is a Facilities Maintenance Department project.

3. Do you have a budget?

**Answer:** Yes. You can find the City's CIP budget online via the following link:  
<https://www.cityofpsl.com/government/departments/finance/annual-budget>

4. Has the project been funded?

**Answer:** Yes.

5. What is your timetable for construction start?

**Answer:** Approximately sixteen weeks from design contract execution.

6. Please clarify which sub-consultants (disciplines) we are to include with our submittal.

- a. Typically, the prime firm included Architectural, Structural, MEP Engineering, Civil and Landscape Architecture

- b. Typically, the Client provides the following information: Survey, Geotechnical report and Environmental reports?

**Answer:** Per section 2 of RFQu #20190101, the City invites qualified and certified architectural design professionals to respond. Please include your team for Architectural, Structural, MEP Engineering, Civil and Landscape Architecture for this project.

7. Please confirm the 330 forms are to be submitted in Section B. Organization, Item 4. on page 11 of 42 of the RFQ documents.

**Answer:** This is correct.

8. Is the new RFQ #20190101 for a New City Building the same criteria as the RFQ #20190058 New Police Office Building?

**Answer:** Each solicitation is a standalone document and is independent of other solicitations and their criteria. Please follow the guidelines and the information listed in RFQu 20190101 for the purposes of your response. Thank you.

9. Location

**Answer:** A location will be provided in the negotiations portion of this solicitation process.

10. Security etc.?

**Answer:** This item shall be addressed in negotiation if needed.

11. Regardless of whose department the building is for will the scope remain as presented in the RFQ?

**Answer:** Yes, please refer to sections 3, task 6; 7.6; 7.8; 7.9; and 7.10.

12. On page 12 under Management Plan it states "A submission of sample tables and graphs that are reflective of the survey work typically performed by the consultant should be included in the proposal."

a. What type of survey work are you referring to?

**Answer:** Please consult the RFQ document particularly the scope of services located in section 3 for the type of services requested for this project and respond accordingly.

13. What kind use is building to accommodate?

**Answer:** This use is for public and municipal use; further details will be provided by the department during the negotiation session(s) as needed.

14. What is the project Budget?

**Answer:** You can find the City's CIP budget online via the following link:

<https://www.cityofpsl.com/government/departments/finance/annual-budget>

15. I would like to inquire if a budget has been established for RFQ20190101; Design Services for A New City Building.

**Answer:** Yes. You can find the City's CIP budget online via the following link:

<https://www.cityofpsl.com/government/departments/finance/annual-budget>